CS Form No. 212 Revised 2017

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1 CS ID No. R08-2023202-011 (Do not fill up. For CSC use only Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 2. SURNAME PEÑAFIEL NAME EXTENSION (JR., SR) FIRST NAME GRACE MIDDLE NAME RICA 3. DATE OF BIRTH 5/2/2000 16 CITIZENSHIP ☑ Filipino ☐ Dual Citizenship (mm/dd/yyyy) by birth □ by naturalization ORMOC CITY, LEYTE If holder of dual citizenship, Pls. indicate country: 4. PLACE OF BIRTH please indicate the details ☑ Female Philippines ☐ Male 5. SEX ✓ Single ☐ Married 17. RESIDENTIAL ADDRESS N/A N/A **6 CIVIL STATUS** House/Block/Lot No Street ☐ Widowed ☐ Separated LAWIS TABGAS Other/s: Subdivision/Villag Barangay ALBUERA LEYTE 1.65 7. HEIGHT (m) City/Municipality Province 6542 57 ZIP CODE 8. WEIGHT (kg) N/A N/A 18. PERMANENT ADDRESS N/A 9. BLOOD TYPE se/Block/Lot N TABGAS LAWIS N/A 10. GSIS ID NO. Subdivision/Village Barangay ALBUERA LEYTE 121307739766 11. PAG-IBIG ID NO City/Municipality 13-251905940-5 6542 12. PHILHEALTH NO. **ZIP CODE** 06-4474963-3 19. TELEPHONE NO. N/A 13 SSS NO. 09062459164 14. TIN NO. 615-069-997-00000 20. MOBILE NO. 21. E-MAIL ADDRESS (if any) gracepenafielfs@gmail.com 15. AGENCY EMPLOYEE NO. N/A II. FAMILY BACKGROUND 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) N/A 22. SPOUSE'S SURNAME NAME EXTENSION (JR., SR) N/A N/A FIRST NAME N/A N/A N/A MIDDLE NAME OCCUPATION N/A N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. **PEÑAFIEL** 24. FATHER'S SURNAME NAME EXTENSION (JR., SR) DANILO FIRST NAME N/A MALOLOY-ON MIDDLE NAME 25. MOTHER'S MAIDEN NAME RICA SURNAME FIRST NAME CORAZON (Continue on separate sheet if necessary) LUNZAGA MIDDLE NAME **EDUCATIONAL BACKGROUND** SCHOLARSHI YEAR HIGHEST LEVEL ACADEMIC PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE NAME OF SCHOOL UNITS EARNED GRADUATE HONORS LEVEL D (Write in full) (Write in full) (if not graduated) RECEIVED To WITH HONORS GRADUATED 2012 2012 2006 PRIMARY SAN PEDRO ELEMENTARY SCHOOL ELEMENTARY WITH HONORS 2018 DR. GERONIMO B. ZALDIVAR MEMORIAL SCHOOL GRADUATED 2012 2018 SECONDARY SECONDARY OF FISHERIES N/A N/A N/Δ N/A N/A VOCATIONAL / BACHELOR OF SECONDARY EDUCATION GRADUATED **CUM LAUDE** 2022 2022 2018 COLLEGE VISAYAS STATE UNIVERSITY MAJOR IN SOCIAL STUDIES N/A N/A N/A N/A GRADUATE STUDIES N/A N/A NA (Continue on separate sheet if necessary) February 24, 2025 DATE SIGNATURE

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27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  LICENSURE EXAMINATION FOR TEACHERS		RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT SEPTEMBER 24,	PLACE OF EXAMINATION / CONFERMENTAL PLACE OF EXAMINATION / CONFERM		RMENT	ENT NUMBER		
						F	2187842	MAY	
				2023					
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V. WORK E	XPERIENCE			ontinue on separate sheet if					
(Include priv	JSIVE DATES	Start from your recent				d Work Expe	SALARY/ JOB/ PAY		
(m From	m/dd/yyyy) To	POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (if applicable) & STEP (Format '00-0")	STATUS OF APPOINTMENT	SE
10/2024	04/2024	CUSTOMER SERVICE RE	EPRESENTATIVE	VIRTUAL STAFFING SOLUTIONS		18,000	GRADE 6	CONTRACTUAL	+
06/2024	PRESENT	TEACHER		ALBUERA PRIVAT	E HIGH SCHOOL, INC.	8,910	GRADE 1	CONTRACTUAL	N
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13.0			/C	ontinue on separate sheet il	necessary) DATE		FEBRUA	RY 24, 2025	

CLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT	PEOPLE / V	OLUNTARY C	RGANIZATIO	N/S		
A NAME & ADDRESS OF O (Write in full	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)  From To			POSITION / NATURE OF WORK	
N/A	N/A	N/A	N/A		N/A		
VII. LEARNING AND DEVELOPMENT (L&D)		inue on separate : OGRAMS AT			11 12 12 12 12 12 12 12 12 12 12 12 12 1		
Start from the most recent L&D/training program and inclu	de only the relevant L&D/training taken for	the last five (5) yea	rs for Division Ch	lel/Executive/Mana	gerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTO (Write in full	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
IN-SERVICE TRAINING ON HIGHER ORDER THIN	KING SKILLS AND GENDER AND	From 25/11/2024	29/11/2024	40 HOURS	TECHNICAL	ALBUERA PRIVATE HIGH SCHOOL, INC.	
	DEVELOPMENT  THE TEACHER AS A PROFESSIONAL			6 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS	
ORIENTATION ON SCHOOL POLICIES, IMPLEMENTI CONTRACT SIGNING, ISSUANCE OF APPOL	NG RULES AND REGULATIONS (IRR),	10/06/2024	10/06/2024	8 HOURS	FOUNDATION	ALBUERA PRIVATE HIGH SCHOOL, INC.	
Southern Statistics, ISSUARSE STATES							
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				1 ==			
Literature Complete							
	7					~	
/III. OTHER INFORMATION	(Con	tinue on separate	sheet if necessary				
The state of the s	NON	ACADEMIC DISTIN	NCTIONS / RECOG	NITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. (Write in full) PHILIPPINE ASSOCIATION FOR TEACHERS	
READING		AND EDUCATORS					
CROCHETING							
ANNOTATING							
- Laure							
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	(Con	tinue on separate	sheet if necessary	)		- 10 m	
SIGNATURE	1 Char	2.			ATE	FEBRUARY 24, 2025	

34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be appointed,	or recommending authority, or to the supervision over you in the Office,			
a. within the third degree?		YES / NO		
b. within the fourth degree (for Local Government Unit - Care	☐ YES ☑ NO			
		If YES, give details:		
35. a. Have you ever been found guilty of any administrative offer	ense?	YES NO		
Services and the service of the service of		If YES, give details:		
Market Committee		, , , , , , , , , , , , , , , , , , ,		
b. Have you been criminally charged before any court?		YES / NO	)	
and the second s		If YES, give details: Date Filed:		
		Status of Case/s:		
36. Have you ever been convicted of any crime or violation of an	y law decree ordinance or regulation by			
any court or tribunal?	☐ YES ☑ NO			
any occitor discrimin		If YES, give details:		
37. Have you ever been separated from the service in any of the		✓ YES N	0	
dropped from the rolls, dismissal, termination, end of term, fir	nished contract or phased out (abolition) in		POM A PREVIOUS ION	
the public or private sector?		IVE RESIGNED F	ROM A PREVIOUS JOB.	
38. a. Have you ever been a candidate in a national or local elec	tion held within the last year (except	YES NO		
Barangay election)?	If YES, give details:			
b. Have you resigned from the government service during the		☐ YES ☑ NO		
election to promote/actively campaign for a national or local of	If YES, give details:			
39. Have you acquired the status of an immigrant or permanent	resident of another country?	☐ YES ☑	NO	
		☐ YES ☑ NO If YES, give details (country):		
		ii 120, give detaile (eculia)	11.	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	na Carta for Disabled Persons (RA 7277):			
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please				
a. Are you a member of any indigenous group?		☐ YES ☑	NO	
		If YES, please specify:	140	
b. Are you a person with disability?	☐ YES ☑	NO		
		If YES, please specify ID No:		
Are you a solo parent?		YES		
	1.052.1	If YES, please specify ID No:	N/A	
41. REFERENCES (Person not related by consanguinity or affinity to applicant.	/appointee)			
NAME	ADDRESS	TEL. NO.		
<u> </u>				
JAY C. BANSALE	VISCA, BAYBAY CITY, LEYTE	9489762630		
RUTCHE M. PALEN	BAYBAY CITY, LEYTE	9350541892		
		0000005077		
ALERA M. ROSAL	SAN PEDRO, ALBUERA, LEYTE	9062035877		
42. I declare under oath that I have personally accomplished	this Personal Data Sheet which is a t	rue, correct and		
complete statement pursuant to the provisions of pertine	ent laws, rules and regulations of the	Republic of the		
Philippines. I authorize the agency head/authorized represer			GRACE R. PENAFIEL	
agree that any misrepresentation made in this document administrative/criminal case/s against me.	ment and its attachments shall caus	e the filling of	111010	
auministrative/criminal case/s against me.				
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)				
PLEASE INDICATE ID Number and Date of Issuance				
Government issued ID: PRC ID	C he:			
	A		1000	
ID/License/Passport No.: 2187842	Signature (Sign inside the b	ox)		
Date/Place of Issuance: ORMOC CITY	Date Accomplished	A CONTRACTOR OF THE PARTY OF TH	Right Thumbmark	
	0 2 4			
SUBSCRIBED AND SWORN to before me this	D Z 4 ZUZD , afflant exhibiti	ng his/her validly issued governme	ent ID as indicated above.	
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	ATTY. CLINT OCTAVIUS	tot ber se st		
	PARTY CONTRACTOR AND ADDRESS OF THE PARTY OF	9406		
Person On the second of the se	Person Administering Oat	h.		