

July 16, 2021

Human Resource Management
VSU Integrated High School
College of Education
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am/Sir,

Greetings!

I have the honor to apply as a Teacher intending to teach the subject Social Studies or Home Science offered in junior or senior high school. I passed the Licensure Exam for Teacher given last March 2019 with a general average of 84.20%. I am confident that my credentials, background in the field of teaching when I finished supplemental education units, NC II holder in cookery, and my working experiences, matched your requirements.

I believe that my supplemental education units helped me a lot in carrying out difficult yet challenging tasks in becoming a teacher which is now my target profession. Among these tasks include careful preparation of lesson plans and conduct of tailored activities to maintain the interest without intimidating the less-skilled students which later groomed me professionally and with maturity. It is my goal to combine my range of experiences with my abilities to be a compassionate and intelligent teacher who will mark a positive contribution to the school.

I look forward to hearing back from you regarding this application opportunity. You can reach me anytime by this number 09123913691/09760562313 and call me for an interview at any time of your convenience. In the meantime, I have attached the pertinent documents for your perusal. Please see attached files. Thank you very much!

Very truly yours,

PRIMROSE DIAZ MAZO, LPT
Teacher Applicant