

September 12, 2022

**BEATRIZ S. BELONIAS**

Vice President for Academic Affairs  
Visayas State University  
ViSCA, Baybay City, Leyte

Thru: **SHALOM GRACE C. SUGANO**

Department Head  
VSU Integrated High School  
Visayas State University

Dear Ma'am/Sir,

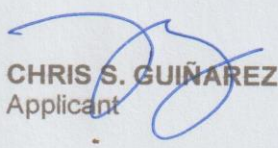
I have heard that the VSU Integrated High School, Baybay City, Leyte is currently hiring Part-Time Instructor. Based on my credentials and capabilities, I would like to apply on the said position in your prestigious institution.

I am **Chris Sabidalas Guiñarez**, 29 years of age, and currently residing at Brgy. Camp Downes, Ormoc City, Leyte. I graduated at the Eastern Visayas State University- Ormoc City Campus, with the degree Bachelor of Teaching in Home Economics and Livelihood Education in School Year 2014-2015.

Currently, I am working at Visayas State University Hospital as Medical Record Officer and Philhealth Processor In-charge. In relation to the work that I am applying for, I also work as a freelance event stylist and event coordinator.

I truly hope that you would give a positive response upon my application.

Thank you very much and God speed!

  
**CHRIS S. GUIÑAREZ**  
Applicant