

**RIZA MAE LUCAÑAS MANINGO**

Permanent Address: #406 Bilwang Isabel, Leyte

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**OBJECTIVE**

Seeking to be a very competitive employee in your company where my knowledge, skills and abilities can be fully developed to a mutual benefit.

**PERSONAL PARTICULARS**

|                 |   |                                                  |
|-----------------|---|--------------------------------------------------|
| Date of Birth   | : | August 11, 1990                                  |
| Place of birth  | : | Ormoc City                                       |
| Gender          | : | Female                                           |
| Height          | : | 5'2"                                             |
| Weight (kg)     | : | 47 kg.                                           |
| Religion        | : | Roman Catholic                                   |
| Civil Status    | : | Single                                           |
| Language Spoken | : | English, Tagalog, Cebuano-Visayan, Basic Spanish |

**EDUCATIONAL BACKGROUND**

|               |   |                                                                                                                     |
|---------------|---|---------------------------------------------------------------------------------------------------------------------|
| Post Graduate | : | Cebu Normal University<br>Master of Education major in English Language Teaching<br>(on-going Thesis Writing 2)     |
|               | : | University of San Carlos<br>Bachelor of Laws (LLB)<br>S.Y. 2010-2012                                                |
| Tertiary      | : | Cebu Normal University<br>Osmeña Blvd., Cebu City<br>Bachelor of Arts major in English-Language<br><b>Cum Laude</b> |
| Secondary     | : | LIDE Learning Center, Inc. (De La Salle Isabel)<br>Isabel Leyte                                                     |
| Elementary    | : | Bilwang Elementary School<br>Bilwang Isabel, Leyte<br><b>Salutatorian</b>                                           |

## **RELEVANT SKILLS AND ABILITIES**

- Article/News Writing
- Proofreading
- Hosting
- Poetry Writing
- Research Extensions
- Blogging

## **EXPERIENCES/ACHIEVEMENTS**

|                             |                                                                                                           |
|-----------------------------|-----------------------------------------------------------------------------------------------------------|
| DENR-7/CENRO Cebu City      | Information Officer/Photographer/<br>Videographer/Journalist<br><b><i>Photo/Video Contest Awardee</i></b> |
| Mutya ng Kalikasan (DENR-7) | 1 <sup>st</sup> Runner-Up<br><b><i>Ms. Congeniality</i></b>                                               |
| Thumbtack, Philippines      | SEO Content Writer                                                                                        |
| Int'l Business Times AU     | Tech News Reporter/Journalist                                                                             |
| Visayas State University    | College Instructor<br>English/Political Science Subjects                                                  |
| Delonix Marketing, Inc.     | Social Media Marketing Assistant                                                                          |
| Literacy Pal                | Speaker/Communication Trainer                                                                             |

## **CERTIFICATES**

*“WordPress and Marketing Course”*

Course Belt Academy

Speaker: Paolo Speaks (CEO and Founder)

coursebelt.com

October 15, 2020

*“STYLE LANG!: A Webinar on Stylistics”*

University of Sto. Tomas Faculty of Arts and Letters

Department of English

Speakers: Prof. Lalaine F. Yanilla-Aquino, Ph.D.

Ms. Abigail M. Debanico

Assoc. Prof. Jose Cristina M. Parina, Ph.D.

January 27, 2021 via zoom

*“ELT & the Digital Future: How Can Language Teachers Stay Ahead of the Curve”*

DLSU-BAGCED-LIDER-ARAL Online Lecture Series

Linguistic Society of the Philippines (LSP)

Organized by Lasallian Institute for Development & Educational Research (LIDER)

Speaker: Joel C. Meniado, Ph.D. (Singapore)

February 13, 2021 via zoom

*“Writing the “Marketing Tools” of Your Paper; Title, Abstract, and Keywords”*

DLSU-BAGCED-LIDER-ARAL Online Lecture Series

Linguistic Society of the Philippines (LSP)

Organized by Lasallian Institute for Development & Educational Research (LIDER)

Maricar Prudente, Ph.D.

February 15, 2021 via zoom

*Teaching English as a Foreign Language Course (TEFL)*

TEFL Professional Institute - Teacher Record

March 17, 2021

### **Character References**

#### **Dr. Remedios C. Bacus**

Graduate Chair, Cebu Normal

University

Thesis Adviser

Osmeña Blvd., Cebu City

Contact #: +639189252683

#### **Mrs. Milagros Lucmayon**

Human Resources Department Head

DENR-7

Greenplains Subdivision

Banilad, Mandaue City

Contact #: +639088964012

#### **Atty. Meriam Consuelo B. Fernandez**

Cebu City Legal Officer

Contact #: 09228165611