

Individual Performance Commitment and Review (IPCR)

I, CAESAR RODERICK L. TADO of the PLANNING/ENGINEERING UNIT of Leyte Normal University commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY to DECEMBER, 2019.

CAESAR RODERICK L. TADO

Ratee

Approved by:

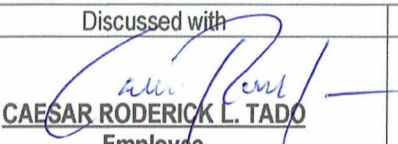

JUDE A. DUARTE, DPA

Head of Office

June 28, 2019

Date _____

OUTPUT	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	Rating*				Remarks
			Q	E	T	A	
A. Core Functions (70%)							
1. Performance Planning and Commitment	100% of performance targets for the succeeding year consolidated and reviewed	NA					Deferred due to scheduled Strategic Planning in January 2020
	100% of FY2019 physical plan (BED 2) submitted in the DBM-OSBP	100% of FY2019 physical plan (BED 2) submitted in the DBM-OSBP	5		5	5	
2. Performance Monitoring and Review	4 quarterly physical accomplishment (BAR 1) reports submitted in the DBM-URS within 30 days after the end of each quarter	Submitted quarterly physical accomplishment (BAR 1) for the 3 rd and 4 th quarter in the DBM-URS within 30 days after the end of each quarter	5		4	4.5	
	100% of year-end accomplishment consolidated and submitted	100% of year-end accomplishment was consolidated and submitted	5		4	4.5	
3. Budget Preparation	100% of capital outlay proposals prepared and submitted for FY 2020 to RDC and DBM	100% of capital outlay proposal prepared and submitted for FY2020; P325M in total infrastructure funding was approved for LNU in FY2020	5		5	5	
	100% of FY 2020 physical plan of infrastructure projects prepared and submitted in the OSBP	100% of FY2020 physical plan of infrastructure projects for prepared and submitted in the OSBP	5		5	5	
4. Implementation of PAPs	100% of request for review (i.e. designs, estimates, variation orders, billing) acted within 3 days from receipt	100% of request for review of engineering documents acted within 3 days from receipt		5	5	5	
	100% of infrastructure projects implemented and monitored	100% of infrastructure projects implemented and monitored within the project duration		5	5	5	
Average Rating (A)						4.86	

OUTPUT	SUCCESS INDICATOR (Target + Measure)	ACTUAL ACCOMPLISHMENTS	Rating*				Remarks
			Q	E	T	A	
B. Support Functions (20%)							
1. Submission of SALN	100% of 2018 SALN on or before March 31, 2019	100% of 2018 SALN submitted before March 31, 2019	5		5	5	
2. Liquidation of cash advances	100% of cash advances liquidated within 30 days upon return from travel or activity	100% of cash advances liquidated within 30 days after the conduct of the 2019 Foundation Days Celebration		5	5	5	
3. Submission of DTR	100% of DTRs submitted every after end of the month	100% of DTRs submitted after the end of each month	3		3	3	
4. Other designations	100% attendance in BAC Meetings for infrastructure projects	100% attendance in BAC Meetings for infrastructure projects		5	4	4.5	
Average Rating (B)						4.38	
C. Others (10%)							
1. Attendance in school-wide activities	100% attendance during Foundation Days Celebration, Commencement Exercises, Freshmen Orientation Program, LNUlympics, Admin Council Meetings	100% attendance in university-wide activities for the 3 rd and 4 th quarters.	5			5	
Average Rating (C)						5	
Total Overall Rating						14.23	
Weighted Average Rating						4.78	
Adjectival Rating**						VS	
Comments and Recommendations for Development Purposes							
Discussed with	Date			Approved by		Date	
 CAESAR RODERICK L. TADO Employee	January 6, 2020			 JUDE A. DUARTE, DPA Head of Office		January 6, 2020	

Legend:

* Categories

** Adjectival Rating

Q-Quality

5-Outstanding

E-Efficiency

4-Very Satisfactory

T-Timeliness

3-Satisfactory

A-Average

2-Unsatisfactory

1-Poor