

Sitio Hicgop, Brgy. Caridad
Baybay City, Leyte
6521-A Philippines

June 20, 2018

The Manager
Suzuki Philippines Inc.
Ormoc Branch

Sir/ Madam:

Good day!

This is to respectfully express my earnest desire to be part in your highly-respected establishment. I am a Bachelor of Science in Agribusiness graduate at Visayas State University, Visca, Baybay City, Leyte.

I have rendered my training at Lily of the Valley Organic Farms at La Trinidad, Benguet, Baguio City for 300 hours. During my training, I have gained knowledge through actual participation of management-related activities, value hard work, be innovative and work effectively and efficiently with others. This encourages me to pursue my learning and career in your competent company.

Looking forward to be part of your family and serve our customers with the most effective and efficient services.

Should you find this application meritorious for personal interview, feel free to call 09361168874 anytime.

Attached herewith is my resume for your ready reference and perusal.

Thank you for your time and consideration.

Sincerely yours,

ARA LOU V. PALLER