
January 11, 2023

CHARLIE S. ANDAN

Department Head
Institute of Tropical Ecology & Envi. Mgmt.
Visayas State University
Visca, Baybay City, Leyte

Dear Mr. Andan

Greetings!

I am Ever John A. Tenio, a graduate of Bachelor of Science in Meteorology in Visayas State University. I am writing to express my willingness and interest to apply for the position of **Part-Time Instructor I** with a job code **FJASCK** as published on your website.

I am eager to contribute my skills and dedication to Department of Meteorology, and I believe this is the best avenue for me as a neophyte to further hone my skills.

Should you have further queries regarding this letter, please contact me at evertenio4@gmail.com or thru my phone number +639552189691 or +639701708259.

Thank you!

Yours truly,

Ever John A. Tenio

