

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.


(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	FLORES		
FIRST NAME	JOYCE CARMELLE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BRIONES		
3. DATE OF BIRTH (mm/dd/yyyy)	9/5/1996	16. CITIZENSHIP	/ FILIPINO
4. PLACE OF BIRTH	MAASIN SO. LEYTE	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	FEMALE		
6. CIVIL STATUS	/ SINGLE	17. RESIDENTIAL ADDRESS	<div style="text-align: center;">875</div> <div style="display: flex; justify-content: space-between;"> <div>House/Block/Lot No.</div> <div>Street</div> </div> <div style="display: flex; justify-content: space-between;"> <div>St. Jude Village</div> <div>Brgy</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Subdivision/Village</div> <div>Barangay/Tinago</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Bato</div> <div>Leyte</div> </div> <div style="display: flex; justify-content: space-between;"> <div>City/Municipality</div> <div>Province</div> </div>
7. HEIGHT (m)	1.5	ZIP CODE	
8. WEIGHT (kg)	47		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	<div style="text-align: center;">875</div> <div style="display: flex; justify-content: space-between;"> <div>House/Block/Lot No.</div> <div>Street</div> </div> <div style="display: flex; justify-content: space-between;"> <div>St. Jude Village</div> <div>Brgy Tinago</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Subdivision/Village</div> <div>Barangay</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Bato</div> <div>Leyte</div> </div> <div style="display: flex; justify-content: space-between;"> <div>City/Municipality</div> <div>Province</div> </div>
10. GSIS ID NO.		ZIP CODE	6525
11. PAG-IBIG ID NO.	121200869648		
12. PHILHEALTH NO.	12-025618966-1		
13. SSS NO.	06-3963323-3	19. TELEPHONE NO.	
14. TIN NO.	338-228-250	20. MOBILE NO.	09437076600
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	jcarmellef@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME				
OCCUPATION				

EMPLOYER/BUSINESS NAME							
BUSINESS ADDRESS							
TELEPHONE NO.							
24. FATHER'S SURNAME	FLORES						
FIRST NAME	FRANCISCO	NAME EXTENSION (JR., SR)					
MIDDLE NAME							
25. MOTHER'S MAIDEN NAME							
SURNAME	BRIONES						
FIRST NAME	CARMELITA						
MIDDLE NAME			(Continue on separate sheet if necessary)				
III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BATO CENTRAL SCHOOL		2003	2009		2009	with honors
SECONDARY	BATO SCHOOL OF FISHERIES		2009	2013		2013	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	CEBU NORMAL UNIVERSITY	BACHELOR OF SECONDARY EDUCATION - ENGLISH	2013	2017		2017	Cum Laude
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTER OF ARTS IN EDUCATION - ENGLISH LANGUAGE TEACHING	2019	present			
(Continue on separate sheet if necessary)							
SIGNATURE					DATE		07/06/2021

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

[illegible]

<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE				DATE			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)

<i>(Continue on separate sheet if necessary)</i>		
SIGNATURE		DATE

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p>If YES, give details:</p> <p>_____</p> <p>_____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p>If YES, give details:</p> <p>_____</p> <p>If YES, give details:</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p>If YES, give details:</p> <p>_____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p>If YES, give details:</p> <p>_____</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p>If YES, give details: _____</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p>If YES, give details (country):</p> <p>_____</p>

<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a Are you a member of any indigenous group?</p> <p>b Are you a person with disability?</p> <p>c Are you a solo parent?</p>	<p>If YES, please specify: _____</p> <p>If YES, please specify ID No: _____</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"> <small>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</small> PLEASE INDICATE ID Number and Date of Issuance </td> </tr> <tr> <td style="padding: 2px;">Government Issued ID:</td> </tr> <tr> <td style="padding: 2px;">ID/License/Passport No.:</td> </tr> <tr> <td style="padding: 2px;">Date/Place of Issuance:</td> </tr> </table>	<small>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</small> PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID:	ID/License/Passport No.:	Date/Place of Issuance:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 40px; vertical-align: bottom; text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="height: 20px; vertical-align: bottom; text-align: center;">Date Accomplished</td> </tr> </table>	Signature (Sign inside the box)	Date Accomplished	<div style="text-align: center; margin-top: 50px;">PHOTO</div> <div style="border: 1px solid black; height: 80px; margin-top: 20px; width: 100%;"></div> <div style="text-align: center; margin-top: 5px;">Right Thumbmark</div>					
<small>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</small> PLEASE INDICATE ID Number and Date of Issuance													
Government Issued ID:													
ID/License/Passport No.:													
Date/Place of Issuance:													
Signature (Sign inside the box)													
Date Accomplished													
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p>													

Person Administering Oath