

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DEDACE		
FIRST NAME	TRESHA MAE	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	LUZON		
3. DATE OF BIRTH (mm/dd/yyyy)	DECEMBER 27, 1995	16. CITIZENSHIP	☐ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country
4. PLACE OF BIRTH	ESPERANZA, INOPACAN, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	BLOCK 9 / LOT 8 House/Block/Lot No. Street INOPACAN VILLAGE TINAGO Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province ZIP CODE 6522
7. HEIGHT (m)	1.49 m	18. PERMANENT ADDRESS	House/Block/Lot No. Street PUROK 3 ESPERANZA Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province ZIP CODE 6522
8. WEIGHT (kg)	92 kg	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	O+	20. MOBILE NO.	09052825877
10. GSIS ID NO.	N/A	21. E-MAIL ADDRESS (if any)	treshamae636@gmail.com
11. PAG-IBIG ID NO.	1212-1683-1899		
12. PHILHEALTH NO.	13-025493493-4		
13. SSS NO.	00-4066022-4		
14. TIN NO.	344-272-616		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DEDACE			
FIRST NAME	FABIAN	NAME EXTENSION (JR., SR.) N/A		
MIDDLE NAME	BADIWA			
25. MOTHER'S MAIDEN NAME				
SURNAME	LUZON			
FIRST NAME	REBECCA			
MIDDLE NAME	ROCEBAS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ESPERANZA ELEMENTARY SCHOOL	PRIMARY	2003	2009	N/A	2009	3rd HONOR
SECONDARY	MARAO NATIONAL HIGH SCHOOL	HIGH SCHOOL	2009	2013	N/A	2013	2nd Honorable Mention
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISayas STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURE MAJOR IN PLANT PROTECTION	2013	2017	N/A	2017	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 24, 2022
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[illegible]

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	AUGUST 24, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/ TRAINING PROGRAMS ATTENDED

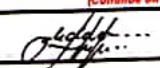
30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/ TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	SERVICE UNDERCHASSIS COMPONENTS (LEPPING TO AUTOMOTIVE SERVING NGII)	10/19/2021	11/03/2021	80	TECHNICAL	TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY-REGIONAL TRAINING CENTER VIII
	EFC 4R: ANG AKING AMBAG	11/12/2019	11/12/2019	1	FOUNDATION	DOLE PHILIPPINES INC.
	VUL HR PROGRAM CASCADE	11/12/2019	11/12/2019	1	SUPERVISORY	DOLE PHILIPPINES INC.
	8-HOUR MANDATORY OSH TRAINING	09/28/2019	09/28/2019	8	TECHNICAL	DOLE PHILIPPINES INC.
	INTEGRATED AGRICULTURE MANAGEMENT SYSTEM	06/29/2019	06/28/2019	8	TECHNICAL	DOLE PHILIPPINES INC.
	ENVIRONMENTAL AWARENESS	06/29/2019	06/24/2019	8	TECHNICAL	DOLE PHILIPPINES INC.
	DISCOVERING VALUES AT WORK	03/27/2018	03/27/2018	8	FOUNDATION	DOLE PHILIPPINES INC.
	PROCESS BASED APPROACH TO DOCUMENTATION OF ISO 9001:2015 QUALITY MANAGEMENT SYSTEM	09/20/2018	09/21/2018	16	SUPERVISORY	NEVILLE CLARKE-B&I PROFESSIONAL SERVICE COMPANY
	CHEMICAL HANDLING AND SAFETY EQUIPMENT TRAINING	08/14/2018	08/14/2018	8	TECHNICAL	DOLE PHILIPPINES INC.
	DISCOVERING HAPPINESS IN LIFE	06/05/2018	06/05/2018	8	FOUNDATION	DOLE PHILIPPINES INC.
	PROTECTION OF FOOD AGAINST INTENTIONAL ADULTERATION	06/05/2018	06/05/2018	1	TECHNICAL	DOLE PHILIPPINES INC.
	MICROSOFT OFFICE WORD TRAINING	04/26/2018	04/27/2018	16	TECHNICAL	DOLE PHILIPPINES INC.
	TF PERFORMANCE MANAGEMENT SYSTEM	03/16/2018	03/16/2018	1	TECHNICAL	DOLE PHILIPPINES INC.
	FIRST AID AND CARDIO PULMONARY TRAINING	02/22/2018	02/23/2018	16	TECHNICAL	PHILIPPINE RED CROSS - GENSAN CHAPTER
	ORIENTATION FOR NEW EMPLOYEES	02/07/2018	02/07/2018	16	FOUNDATION	DOLE PHILIPPINES INC.

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31	SPECIAL SKILLS and HOBBIES	32	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33	MEMBERSHIP IN ASSOCIATION/ ORGANIZATION (Write in full)
	Conversion w/ Microsoft Office Modules (Excel, Word + Power Point) + Social Media		N/A		Plant Protection Association - Member
	knows how to drive motorcycle				Department of Science & Technology Scholar Association - Member
	Currently Involve in hog raising				Registry System for Basic Sectors in Agriculture - Member
	knows about underchassis preventive maintenance				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 26, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☒ YES ☐ NO If YES, give details: <u>VOLUNTARY RESIGNATION DUE TO FAMILY AND COVID 19</u>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO</th> </tr> </thead> <tbody> <tr> <td>DENNIS G. AYON</td> <td>CANNERY SITE, POLOMOLOK, SOUTH COT.</td> <td>09089162429</td> </tr> <tr> <td>ROSEMARIE R. MALAWA</td> <td>CANNERY SITE, POLOMOLOK, SOUTH COT.</td> <td>09466913652</td> </tr> <tr> <td>MELANIE M. MARTIN-AD</td> <td>INOPHAN, LE-ITE</td> <td>09173224149</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO	DENNIS G. AYON	CANNERY SITE, POLOMOLOK, SOUTH COT.	09089162429	ROSEMARIE R. MALAWA	CANNERY SITE, POLOMOLOK, SOUTH COT.	09466913652	MELANIE M. MARTIN-AD	INOPHAN, LE-ITE	09173224149
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID <u>DRIVER'S LICENSE</u> ID/License/Passport No. <u>L 04 - 19 - 000689</u> Date/Place of Issuance: <u>APRIL 2019 / POLOMOLOK, SOUTH COT.</u>	 Signature (Sign inside the box) Date Accomplished												
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath													

