



Judah Marie M. Torejas

Planning Officer I

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0960-667-1860 ☎

Baybay City, Leyte, Philippines 📍

A Bachelor of Arts in English Language Studies graduate at Visayas State University-Main Campus with a passion and eagerness for research and innovation. Determined to work with institutions in pursuit of professional development.

SKILLS

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- | | | |
|---------------------|---------------------|------------------------------------|
| • Research | • Critical Thinking | • Written and Verbal Communication |
| • Time Management | • Leadership | • Social Media Management |
| • Computer Literate | • Computer Literate | • Project Planning |

PROFESSIONAL EXPERIENCE

Marketing Associate

L' ASUNCION HOTEL, Baybay City, Leyte

September 2024 - Present

- Marketing Associate at L' ASUNCION HOTEL, Baybay City
- Experience in handling banquet events.
- Experience in making marketing reports using SWOT Analysis and Data Analysis.
- Experience in making function events and contract agreements.
- Experience in writing progress reports for sales and marketing.

Contact: Ma. Lourdes Galo, Sales and Marketing Head, L'ASUNCION HOTEL -

SUB-PROFESSIONAL EXPERIENCE

Sangguniang Kabataan Chairperson

Poblacion Zone 6, Baybay City, Leyte

November 2023 - Present

- Administred payrolls.
- Conducted meetings.
- Coordinated youth-led activities and events.
- Experience in crafting Comprehensive Youth Development Plan (CYDP) on projects, programs, and activities.
- Experience in crafting Annual Youth Investment Program (AYIP) for Projects, Programs, and Activities (PPA).
- Experience in budgeting Annual Investment Plan (AIP).
- Experience in creating Annual Procurement Plan (APP).
- Experience in writing reports and minutes of the meeting.

Contact: Hon. Kyla Shannen T. Vidal, SK Federation President, Baybay City -

Writer/Online Editor

Amaranth

November 2021 - August 2024

- Handled Amaranth Official Social Media Accounts
- Covered campus events
- Published:
 - Did you know that Earth's inner core may start turning in the opposite direction?
 - Climate Meltdown: Our Planet's Desperate Call to Action
 - A Fond Look Back of Dr. Jose "Joe" Bacusmo's VSU Legacy
 - Embracing change and finding an irregular Viscan's 'Personal Legend' in college
 - Home for the Holidays? The Emotional Rollercoaster Ride of Christmas

Contact: Jerry Yubal, Executive Editor -

EDUCATION

Bachelor of Arts in English Language Studies
Visayas State University – Main Campus
Visca, Baybay City, Leyte
2020–2024

Thesis Study: *Renee Juliene Karunungan's "Where did the fireflies go?": An Ecolinguistic Study*

Bachelor of Science in Agribusiness
Visayas State University – Main Campus
Visca, Baybay City, Leyte
2019–2020

ACCOUNTANCY, BUSINESS, AND MANAGEMENT – Senior High School
Franciscan College of the Immaculate Conception
A. Bonifacio St., Baybay City, Leyte
2017–2019

Graduated with High Honors

TRAININGS AND CERTIFICATIONS

AHD Program Planning and Policy Making Workshop
VSU Hostel, Baybay City, Leyte
September 9–10, 2024

Technical Writing for Academic and Admin Management
Cordillera Young Leaders Club
August 21, 2024

Enhancing Classroom Productivity with AI Technology
Cordillera Young Leaders Club
August 17, 2024

Pagrayhak sa mga Pulong: A Craft Lecture, Forum, and Book Launching

Department of Arts, Languages and Literature
Visayas State University–Main Campus
September 2, 2023

Teaching English to Young Learners
Teacher Training Program
Visayas State University–Main Campus
College of Arts and Sciences Smart Classroom
February 1, 2024

REFERENCES

Daisy P. Acoritay
Assistant Professor I
Visayas State University
Phone: 0995 506 6503
Email: daisy.acoritay@vsu.edu.ph

J–Annie G. Ebit
Assistant Professor II
Visayas State University
Phone: 0916 738 8483

Malou Galo
Sales and Reservation Associate
L' ASUNCION HOTEL
Phone: 0946 251 0669

LANGUAGES

- Engls
- Cebuano
- Filipino