

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME FIRST NAME MIDDLE NAME	CALUNGSOD		
	MICHAEL		NAME EXTENSION (JR., SR)
	ROBLES		
3. DATE OF BIRTH (mm/dd/yyyy)	10/29/1998	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte		
5. SEX			
6 CIVIL STATUS Married		17. RESIDENTIAL ADDRESS ZIP CODE	R. Magsaysay Avenue
			House/Block/Lot No. Street
			Banana Village Zone 21
			Subdivision/Village Barangay
			Baybay City Leyte
7. HEIGHT (m)	1.68	18. PERMANENT ADDRESS ZIP CODE	City/Municipality Province
8. WEIGHT (kg)	89 Kg		6521
9. BLOOD TYPE	A+		R. Magsaysay Avenue
10. GSIS ID NO.	200-581-0050		House/Block/Lot No. Street
11. PAG-IBIG ID NO.	121270100759		Banana Village Zone 21
12. PHILHEALTH NO.	13-250338773-9	19. TELEPHONE NO.	Subdivision/Village Barangay
13. SSS NO.			Baybay City Leyte
14. TIN NO.	376-230-008-0000		City/Municipality Province
15. AGENCY EMPLOYEE NO.		20. MOBILE NO.	6521
		21. E-MAIL ADDRESS (if any)	N/A
			09072180080
			calungsod.mr@gmail.com


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME FIRST NAME MIDDLE NAME	Balares		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
	Andrea Nicole	NAME EXTENSION (JR., SR)		
	Prima			
OCCUPATION	Student		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N		N/A	N/A
24. FATHER'S SURNAME FIRST NAME MIDDLE NAME	Calungsod		N/A	N/A
	Carlos	NAME EXTENSION (JR., SR)		
	Merano			
25. MOTHER'S MAIDEN NAME SURNAME FIRST NAME MIDDLE NAME	Maria Nilma B. Robles		N/A	N/A
	Calungsod		N/A	N/A
	Maria Nilma		N/A	N/A
	Robles		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Pres. Carlos P Garcia Elementary School	Basic Education	6/1/2005	4/1/2011		2011	Class Valedictorian
SECONDARY	Visayas State University Laboratory High School	Secondary Education	6/1/2011	4/1/2015		2015	N/a
VOCATIONAL / TRADE COURSE	Visayas State University	Certificate in Agricultural Science	4/1/2015	6/1/2017		2017	ATI-DA YES Program
COLLEGE	Visayas State University	Bachelor of Science in Agriculture Major in Agricultural Economics	4/1/2015	9/1/2019		2019	DOST - JLSS
College	Franciscan College of the Immaculate Conception	Professional Education units	8/1/2021	1/1/2023		2023	N/A
GRADUATE STUDIES	Leyte Normal University	Master of Arts in Education	8/1/2024	present		N/A	

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	December 17, 2024

IV. CIVIL SERVICE ELIGIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)			
				NUMBER	Date of Validity		
Board of Agriculturist	82.7	Nov. 22,23,24, 2022	Tacloban City	0041929			
Board of Licensed Professional Teachers	83.0	3/19/2023	Tacloban City	2101343			
N/A							
N/A							
N/A							
N/A							
N/A							
(Continue on separate sheet if necessary)							
V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)	POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)	
							From
3/1/2020	6/30/2020	Science Research Assistant	Office of the Vice president for Research and Extension, Visayas State University	Php11,588		Job Order	Y
6/11/2021	6/10/2022	Special Science Teacher I	Department of Education	PHP 31,320.00	13-1	Provisional	Y
6/12/2022	6/12/2023	Special Science Teacher I	Department of Education	PHP 31,320.00	13-1	Provisional	y
6/11/2023	Present	Special Science Teacher I	Department of Education	PHP 31,320.00	13-1	Permanent	y
(Continue on separate sheet if necessary)							
SIGNATURE				DATE		December 17, 2024	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NA					
NA					

*(Continue on separate sheet if necessary)***VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED***(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)*




30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	N/A					
	N/A					

*(Continue on separate sheet if necessary)***VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Teamwork			
	Communication			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 17, 2024
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div>If YES, give details: _____</div>															
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>		<div>If YES, give details: _____</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>															
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div>If YES, give details: _____</div>															
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div>If YES, give details: Finished contract as a Science Research Assistant _____</div>															
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div>If YES, give details: _____ If YES, give details: _____</div>															
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div>If YES, give details (country): _____</div>															
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div>If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____</div>															
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>Maria Leonila B Pancito</td><td>VSU Lower Campus, Visayas State University</td><td></td></tr><tr><td>Roger O Lingatong</td><td>Brgy. Hipusngo, Baybay City, Leyte</td><td></td></tr><tr><td>Moises Neil V. Seriño</td><td>VSU Lower Campus, Visayas State University</td><td></td></tr></table>				NAME	ADDRESS	TEL. NO.	Maria Leonila B Pancito	VSU Lower Campus, Visayas State University		Roger O Lingatong	Brgy. Hipusngo, Baybay City, Leyte		Moises Neil V. Seriño	VSU Lower Campus, Visayas State University			
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<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO</div>															
<table><tr><td colspan="2">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>13-250338773-9</td></tr><tr><td>ID/License/Passport No.:</td><td>H12-17-002910</td></tr><tr><td>Date/Place of Issuance:</td><td>10/28/2021</td></tr></table>		Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	13-250338773-9	ID/License/Passport No.:	H12-17-002910	Date/Place of Issuance:	10/28/2021	<table><tr><td colspan="2"></td></tr><tr><td colspan="2">Signature (Sign inside the box) December 17, 2024</td></tr><tr><td colspan="2">Date Accomplished</td></tr></table>				Signature (Sign inside the box) December 17, 2024		Date Accomplished	
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		<div>Right Thumbmark</div>															
<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div>Person Administering Oath</div>																	