

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GUERRERO		
FIRST NAME	EDRIAN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	TOLENTINO		
3. DATE OF BIRTH (mm/dd/yyyy)	10/26/1989	16. CITIZENSHIP	Filipino Dual Citizenship by birth by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CAPAS TARLAC	FILIPINO If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated Other/s:		
7. HEIGHT (m)	170	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street NSDP VILLAGE 2 Subdivision/Village Barangay ALAMINOS LAGUNA City/Municipality Province ZIP CODE 4001
8. WEIGHT (kg)	65	18. PERMANENT ADDRESS	House/Block/Lot No. Street ZONE 2 DALAKIT Subdivision/Village Barangay CATARMAN NORTHERN SAMAR City/Municipality Province ZIP CODE 6400
9. BLOOD TYPE	B-		
10. GSIS ID NO.			
11. PAG-IBIG ID NO.	121173575499		
12. PHILHEALTH NO.	03-051065039-1		
13. SSS NO.	34-368-2234-1	19. TELEPHONE NO.	
14. TIN NO.	420-660-633-000	20. MOBILE NO.	09171778512
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	edrianguerrero@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	n/a		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)		
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	GUERRERO			
FIRST NAME	VALERIANO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ANDRADA			
25. MOTHER'S MAIDEN NAME				
SURNAME	TOLENTINO			
FIRST NAME	EDNA			
MIDDLE NAME	SINAGUINAN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CATARMAN III CENTRAL SCHOOL		2000	2002		2002	
SECONDARY	CATARMAN NATIONAL HIGHSCHOOL		2002	2006		2006	
VOCATIONAL / TRADE COURSE							
COLLEGE	UNIVERSITY OF EASTERN PHILIPPINES		2006	2012		2012	
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 15, 2020
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 15, 2020
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[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]




VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Basic AutoCAD		
MS Office Proficiency		
Team Leadership Skill		
Excellent in Writing and Interpersonal skill		
Team Player		
Driving skills		

SIGNATURE		DATE	June 15, 2020
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June 15, 2020

<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>			<div>YESNO ✓ YESNO ✓ If YES, give details: _____</div>													
<div>35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?</div>			<div>YESNO ✓ If YES, give details: _____</div>													
			<div>YESNO ✓ If YES, give details: Date Filed: _____ Status of Case/s: _____</div>													
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>			<div>YESNO ✓ If YES, give details: _____</div>													
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>			<div>YES ✓NO If YES, give details: Company Retrenchment _____</div>													
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>			<div>YESNO ✓ If YES, give details: _____</div>													
			<div>YESNO ✓ If YES, give details: _____</div>													
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>			<div>YESNO ✓ If YES, give details (country): _____</div>													
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>			<div>YESNO ✓ If YES, please specify: _____ YESNO ✓ If YES, please specify ID No: _____ YESNO ✓ If YES, please specify ID No: _____</div>													
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div>			<div><div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div><div></div><div>Right Thumbmark</div></div>													
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Joselito Asturiano</td><td>Cavite</td><td>09173241537</td></tr><tr><td>Ansel Manalang</td><td>Pampanga</td><td>09173110686</td></tr><tr><td>Joel Castillo</td><td>Makati</td><td>09173120048</td></tr></table>		NAME			ADDRESS	TEL. NO.	Joselito Asturiano	Cavite	09173241537	Ansel Manalang	Pampanga	09173110686	Joel Castillo	Makati	09173120048	
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<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>																
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td></tr><tr><td>ID/License/Passport No.: 0050416</td></tr><tr><td>Date/Place of Issuance: October 2012</td></tr></table>		Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID:	ID/License/Passport No.: 0050416	Date/Place of Issuance: October 2012	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>June 15, 2020</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	June 15, 2020	Date Accomplished						
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<div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div></div><div>Person Administering Oath</div></div>																