## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

concerned. READ THE ATTACHED GUIDE 1	TO FILLING OUT THE PERSON	IAL DATA	SHEE	T (PDS) BEFORE ACCOM	PLISHING THE	PDS FORM	и.		,uo. ao po.	
Print legibly. Tick appropriate boxes	and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT								(Do not fill up. For CSC use only)	
I. PERSONAL INFORMATIO										
2. SURNAME	GOTIS  NAME EXTENSION (JR., SR) N/A									
FIRST NAME	JHON BERT							TWINE EXTENSION (UN	., 01()	
MIDDLE NAME	MANTOS									
<ol><li>DATE OF BIRTH (mm/dd/yyyy)</li></ol>	05/24/2001 16. C			16. CITIZENSHIP			ino [	Dual Citizenship  J by birth	☐ by natural	ization
4. PLACE OF BIRTH	QUEZON CITY			If holder of dual citizer	nship,	v.		Pls. indicate of	ountry:	
5. SEX	✓ Male	Female		please indicate the de	etails.					•
6 CIVIL STATUS	Single Widowed	☐ Married☐ Separate		17. RESIDENTIAL ADDRESS	Hou	N/A se/Block/Lot No	0.	SIT	Street	1
	Other/s:	_ Scharace				N/A odivision/Village			SAN JOSE Barangay	
7. HEIGHT (m)	1.59 m				O	RMOC CITY ty/Municipality			LEYTE Province	
8. WEIGHT (kg)	67 kg			ZIP CODE		cyrmanioipancy		6541	7.04.1100	
9. BLOOD TYPE	0+			18. PERMANENT ADDRESS	Hou	N/A se/Block/Lot No	2	SIT	IO MAHABA Street	1
10. GSIS ID NO.	N/A					N/A odivision/Village		SAN JOSE  Barangay		
11. PAG-IBIG ID NO.	1213-2861-466	4			OF	RMOC CITY ty/Municipality		LEYTE  Province		
12. PHILHEALTH NO.	N/A			ZIP CODE	- Oi	сулматоринсу		6541	Province	
13. SSS NO.	N/A			19. TELEPHONE NO.				N/A		
14. TIN NO.	634-449-966-00000			20. MOBILE NO.		(	94			
15. AGENCY EMPLOYEE NO.	N/A			21. E-MAIL ADDRESS (if any)		jhonbertgotis@gmail.com				
II. FAMILY BACKGROUND										
22. SPOUSE'S SURNAME		N/A			23. NAME of CHILDREN (Write full name and list all)  DATE OF BIRTH (m				TH (mm/dd/yyyy)	
FIRST NAME	N/A		ı	NAME EXTENSION (JR., SR) N/A	N/A			N/A		
MIDDLE NAME		N/A								
OCCUPATION		N/A								
EMPLOYER/BUSINESS NAME		N/A								
BUSINESS ADDRESS		N/A								
TELEPHONE NO.		N/A								
24. FATHER'S SURNAME	GOTIS									
FIRST NAME	GILBERT			NAME EXTENSION (JR., SR) N/A						
MIDDLE NAME	FRAC									
25. MOTHER'S MAIDEN NAME	MARY ANN CAOCTOY MAN	TOS								
SURNAME	GOTIS									
FIRST NAME	MARY ANN									
MIDDLE NAME	MANTOS				(Continue on separate sheet if necessary)					
III. EDUCATIONAL BACKGI	ROUND									
26. LEVEL	NAME OF SCHOOL (Write in full)	-		BASIC EDUCATION/DEGRE (Write in full)	E/COURSE	PERIOD OF A	ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	SAN JOSE ELEMENTARY SCHOOL			N/A		04/06/2007	03/22/2013	GRADUATED	2013	N/A
SECONDARY	GENARO B. LUREÑANA NATIONAL HIGH SCHOOL		OOL	N/A		03/06/2013	05/04/2017	GRADUATED	2017	N/A
VOCATIONAL / TRADE COURSE	ORMOC CITY SENIOR HIGH SCHOOL		1	TECHNICAL VOCATIONAL - INFORMATION COMMUNICATION TECHNOLOGY		05/06/2017	03/23/2019	GRADUATED	2019	WITH HONORS
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY - ORMOC CITY CAMPUS		100	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY		05/08/2019	07/24/2023	GRADUATED	2023	CUM LAUDE
GRADUATE STUDIES	N/A			N/A		N/A	N/A	N/A	N/A	N/A
SIGNATURE			(Co	entinue on separate sheet if nece	essary)	DA	TE	01/	27/202	5
··· <b>-··-</b>			بالبا	/				0 1/2	-11202	,

7 (^DEE	RVICE ELIGI			DATE OF				LICENSE (if a	pplicable)
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			RATING (If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINA	TION / CONFER	RMENT	NUMBER	Date of Validity
Presidential Decree No. 907 N/A			N/A	April 26, 2024	CSC RO VIII			100108240596	07/27/202
	Toolaaniaa 250100 No. 100			F -7 -					*********
. WORK E	XPERIENCE		(Cor	ntinue on separate sheet	if necessary)				
		nt. Start from your recen	t work) Description	n of duties should b	e indicated in the attache	d Work Exp	SALARY/ JOB/ PAY		
	SIVE DATES n/dd/yyyy)	POSITION T (Write in full/Do not			ENCY / OFFICE / COMPANY //Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	Management Inform		City College of Orr	_	INCREMENT		(Y/ N)	
09/13/2023	12/31/2024	Network Administrato	or Support Staff		Unit	6000.00	00-0	Job Order	Y
03/06/2023	06/16/2023	Information Techn		St. Peter's Co	N/A	N/A	Intern/ OJT	N	
03/01/2019	03/29/2019	Information Techn	ology Intern	STI Colle	ge - Ormoc City	N/A	N/A	Intern/ OJT	N
			(6-	ntinuo on concrete chest	if necessary				
			1 (60)	ntinue on separate sheet	ii iidudaaaiy)				

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT	T / PEOPLE / V	OLUNTARY (	ORGANIZATIO	N/S		
29. NAME & ADDRESS OF OR	INCLUSIVE DATES		NUMBER OF HOURS				
(Write in full)			(mm/dd/yyyy) From To			POSITION / NATURE OF WORK	
N/A			N/A	N/A		N/A	
VII. LEARNING AND DEVELOPMENT (L&D)		ntinue on separate		·)			
(Start from the most recent L&D/training program and include				nief/Executive/Mana	gerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTE (Write in full)		ATTEN	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
100 0 0 0 10 10 10 00		From	То		,		
AWS Certified Cloud Practitioner		11/01/2024	11/12/2025	53.5	Technical	UDEMY Online Course	
BOSH SO1 Training "Cybersecurity Proficiency Improvement Training (C	PIT): Cybersecurity Attack	11/07/2024	11/08/2024	10.0	Technical	REU 8/ DOLE  Department of Information and Communications Technology Region	
Frameworks"	, -,	04/24/2024	04/24/2025	4.0	Technical	IV-A Cybersecurity Bureau in partnership with USAID-BEACON Cybersecurity Proficiency Improvement Training (CPIT)   U.S.	
"How to Use Cybersecurity Attack Frameworks"		04/24/2025	04/24/2026	4.0	Technical	Agency for International Development (USAID)   Department of Information and Communications Technology (DICT)  Engr. Jose Carlos P. Reyes / Engr. George P.	
Safer Internet Day Webinar"CTRL + Inspire: Influence		02/28/2024	02/29/2025	8.0	Technical	Tardio - DICT CYBERSECURITY BUREAU	
Evaluating Information Source: skill for a 21st-Centur		11/29/2022	11/29/2023	4.0	Technical	City College of Ormoc - Local Government Unit  Engr. Edward B. Bertulfos, MSIT - EVSU - Cisco	
Letters of Merit in completing the Cisco® CyberOps		11/01/2022	11/01/2022	720.0	Technical	Networking Academy  Engr. Edward B. Bertulfo, MSIT - EVSU - Cisco	
Student level credential for completing CyberOps As	sociate course 2022.	05/01/2022	11/01/2022	720.0	Technical	Networking Academy	
CCNAv7: Introduction to Networks - Cisco Networkin	ig Academy 2021	09/10/2020	03/10/2021	720.0	Technical	Engr. Joseph Jaymel S. Morpos, MSIT - EVSU - Cisco Networking Academy	
Introduction to Packet Tracer – Mobile - Cisco Netwo	rking Academy 2020	09/05/2020	03/05/2021	720.0	Technical	Engr. Joseph Jaymel S. Morpos, MSIT - EVSU - Cisco Networking Academy	
CLA: Programming Essentials in C – Cisco Networkin	ng Academy 2020	01/05/2020	06/05/2020	720.0	Technical	Engr. Joseph Jaymel S. Morpos, MSIT - EVSU - Cisco Networking Academy	
National Certificate II in Computer Systems Servicing	j 2019	12/15/2018	12/15/2018	720.0	Technical	Ormoc City Senior High School	
VIII. OTHER INFORMATION	(Cor	ntinue on separate	sheet if necessary	)			
VIII. OTHER INFORMATION	100	N-ACADEMIC DISTIN	ICTIONS / DECCO	NITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32. NON	N-ACADEMIC DISTIF		33. (Write in full)			
NETWORK AND SECURITY ADMINISTRATION AND MANAGEMENT		N/A		UNITS (2019-2023)			
COMPUTER SYSTEMS SERVICING						Ormoc City Academic Scholars' Association - OCASA (2019-2023)	
ADMINISTRATIVE SKILLS							
SERVER MANAGEMENT SKILLS							
READING ANTHROPOLOGY, GEOGRAPHICAL, AND WORLD HISTORY BOOKS							
STUDYING LANGUAGES AND WRITING SYSTEM							
61011471175	<u>  (</u>	ntinue on separate :	sheet if necessary		A T.C.	04/07/0005	
SIGNATURE				DA	ATE	01/27/2025  CS FORM 212 (Revised 2017), Page 3 of 4	

a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?    YES	34. Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immediat Bureau or Department where you will be apppointed,						
If YES, give details:		YES	✓ NO				
Description of the power been found guilty of any administrative offense?    YYS   NO   If YES give details:   Date Fleid:   Dat	b. within the fourth degree (for Local Government Unit - Ca	reer Employees)?	YES	✓ NO			
b. Have you been criminally charged before any count?    YES		If YES, give deta	ils:				
b. Have you been criminally charged before any count?    YES			-				
b. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?  37. Have you ever been separated from the service in any of the following modes: resignation, refirement, dropped from the relix, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?  38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  39. b. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  40. Have you acquired the status of an immigrant or permanent resident of another country?  41. Have you acquired the status of an immigrant or permanent resident of another country?  42. If YES, give details:  43. Are you a member of any indigenous group?  44. RESERRICES Person or instead by consenguinty or affinity to spotcart (accommed)  Any you a sool parent?  44. RESERRICES Person or instead by consenguinty or affinity to spotcart (accommed)  Any you as sool parent?  44. RESERRICES Person or instead by consenguinty or affinity to spotcart (accommed)  Any you as sool parent?  44. RESERRICES Person or instead by consenguinty or affinity to spotcart (accommed)  Any you as sool parent?  45. If declare under oath that I have personally accomplished this Personal Date Sheet Inthis is a true, correct and completes statement pursuant to the provisions of performat laws, rules and regulations of the Regulbic of the Philippines. I subtract the segarcy head definition to provisions of performat laws, rules and regulations of the Regulbic of the Philippines. I subtract the segarcy head definition to a true correct and completes attended therein.  42. I declare under oath that I have personally accomplished this Personal Date Sheet Inthis is a true, correct and completes attended therein.  44. Egent N. Agrice Personal Research (accommed)  64. Reservation of the Regulptic Accommed.  65. Response to the finit	35. a. Have you ever been found guilty of any administrative of	fense?					
If YES, give details:			If YES, give deta	ils:			
If YES, give details:			·				
Bate Filed: Status of Case/s:    Yes	b. Have you been criminally charged before any court?						
Status of Casels:    Status of Casels:   YES   NO   If YES, give details:   YES   NO   If YES, give details:   YES   NO   If YES, give details:   YES   YES   NO   If YES, give details:   YES   NO   If YES, give details:   YES   YES   YES   NO   If YES, give details:   YES   YES							
By any court or tribunal?							
By any court or tribunal?   If YES, give details:	36. Have you ever been convicted of any crime or violation of a	any law, decree, ordinance or regulation	□ VEC	Z NO			
retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?  38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  40. Are you a member of any indigenous group?  41. References (Peson not rebed by consengunity or affinity to applicant appointee)  42. Are you a solo parent?  43. Malle  ADDRESS  TEL NO.  Engr. Edul W. Lucero  City College of Ormoc  Gity College of Ormoc  Gity Campus  Fig. 1. Solo Parents Welfare Act of 2000 (RA 8972), please and the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency headfauthorized representative to verifyly-alidate the contents stated herein.  1 agree that any misropresentation made in this document and its attachments shall cause the filling of administrative/criminal case/s against me.  Government Issued ID a Paragoot, CSIS, SSS, PRC, Devry Licence, etc.  PLEASE MIXICATE IO Number and Date of Issuance  Date/Place of Issuance:  Date Recompleted be box Document Stated Date of Issuance  Date Recompleted be box Document Stated Date of Issuance  Date Place of Issuance:  Date Recompleted be box Document Stated Date of Issuance  Date Recompleted Date of Issuance  Date Place of Issuance:  Date Recompleted Date of Issuance  Date Rec	by any court or tribunal?			_			
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Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  Have you acquired the status of an immigrant or permanent resident of another country?  Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  Are you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?  Are you a solo parent?  Are you a solo parent?  Application of the provision of the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency headfauthorized representative to verifyl-alidate the contents stated herein.  I agree that any misrepresentation made in this document and its attachments shall cause the filling of administrative/criminal case/s against me.  Covernment Issued ID as Passon case, 355, PRC, Devira License, 462.  Data-Piace of Issuance:  Data-Piace of Issuance:  Data-Piace of Issuance:  Data-Piace of Issuance:  Regit Thumbnark.		nd of term, finished contract or phased					
Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  Jess No If YES, give details:  Jes No If YES, give details:  Jess No If YES, give details:  Jes No If YES, give details:  Jess No If YES, give details:  Jes No If YES, give details No If YES, give details (country):  Jes No If YES, give details:  Jes No If YES, give details:  Jes No If YES, give details (coun		pation hold within the last year (eveent		_			
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?    YES, give details:   YES, give details:		ection heid within the last year (except					
election to promote/actively campaign for a national or local candidate?  ##YES, give details:  ##YES, give details: ##YES, give det		ha three (2) month period before the last					
39. Have you acquired the status of an immigrant or permanent resident of another country?    YES   NO   If YES, give details (country):    40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:   Are you a member of any indigenous group?							
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Are you a member of any indigenous group?    YES							
Are you a member of any indigenous group?    YES   NO     YES   NO     YES   NO     YES   Please specify   NO     Please							
Are you a person with disability?    YES		, please answer the following items:	_	_			
Are you a solo parent?  Are you a solo parent.  Are Leno.  Are you a solo parent.  Are Leno.  Are you a solo parent.  Are Leno	Are you a member of any indigenous group?						
Are you a solo parent?  NAME  ADDRESS  TEL. NO.  Engr. Edu W. Lucero  City College of Ormoc  9161572669  Mr. Jayboy L. Dela Cruz  City College of Ormoc  9261273371  Engr. Joseph Jaymel S. Morpos, MSIT  Eastern Visayas State University - Ormoc  City Campus  City Campus  City Campus  Are you a solo parent?  NAME  ADDRESS  TEL. NO.  9261273371  Engr. Joseph Jaymel S. Morpos, MSIT  Eastern Visayas State University - Ormoc  City Campus  City Campus  City Campus  City Campus  Are you a solo parent?  NAME  ADDRESS  TEL. NO.  9261273371  Engr. Joseph Jaymel S. Morpos, MSIT  Eastern Visayas State University - Ormoc  City Campus  City Camp	b. Are you a person with disability?						
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ADDRESS TEL. NO.  Engr. Edu W. Lucero City College of Ormoc 9161572669  Mr. Jayboy L. Dela Cruz City College of Ormoc 9261273371  Engr. Joseph Jaymel S. Morpos, MSIT Eastern Visayas State University - Ormoc City Campus  42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verifyl/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  Government Issued ID (ie Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID:  Date/Place of Issuance:  Date Accomplished  Right Thumbmark	c. Are you a solo parent?		│				
Engr. Edu W. Lucero  City College of Ormoc  9161572669  Mr. Jayboy L. Dela Cruz  City College of Ormoc  9261273371  Engr. Joseph Jaymel S. Morpos, MSIT  Eastern Visayas State University - Ormoc  City Campus  42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filling of administrative/criminal case/s against me.  Government Issued ID (in Passport, CSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance  Government Issued ID:  IDILicense/Passport No.:  Signature (Sign inside the box)  O12772025  Date Accomplished  Right Thumbmark	41 DEEEDENCES (Derson not related by consensuinity or affinity to applica	nt (annointea)		<u> </u>			
Engr. Edu W. Lucero  City College of Ormoc  9161572669  Mr. Jayboy L. Dela Cruz  City College of Ormoc  9261273371  Engr. Joseph Jaymel S. Morpos, MSIT  City Campus  42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance Government Issued ID:  IDILicense/Passport No.:  Signature (Sign inside the box)  012772025  Date Accomplished  Right Thumbmark			TEL NO				
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