PERSONAL DATA SHEET

WARNING: Any misrepresentat concerned.	ion made in the Personal Data Sheet and the	Work Experience Sheet sha	ll cause the fil	ling of admi	nistrative/cı	riminal case/s ag	ainst the pers	on	
	TO FILLING OUT THE PERSONAL DATA SHE) and use separate sheet if necessary. Indicate			PDS FORM	1. CS ID No.		(Do not fill up. I	For CSC use only	
I. PERSONAL INFORMATION	V								
2. SURNAME	PANTORILLA					1			
FIRST NAME	DAISY		NAME EXTENSI	ON (JR., SR)	N/A				
MIDDLE NAME	ENCARNACION								
DATE OF BIRTH (mm/dd/yyyy)	12/02/1992	16. CITIZENSHIP		✓ Filipino✓ Dual Citizenship✓ by birth				ation	
4. PLACE OF BIRTH	PALOMPON, LEYTE	If holder of dual citizer		Pls. indicate country:					
5. SEX	☐ Male ☑ Female	please indicate the de	please indicate the details.					•	
6 CIVIL STATUS	✓ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	ITIAL ADDRESS			N/A Street SANTO ROSARIO Barangay			
7. HEIGHT (m)	1.52]	BAYBAY CITY				LEYTE Province		
8. WEIGHT (kg)	53	ZIP CODE	City/Municipality			6521			
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	N/A			WASHINGTON			
		-	House/Block/Lot No. N/A		0.	Street IPIL II			
10. GSIS ID NO.	N/A		Subdivision/Village)		Barangay		
11. PAG-IBIG ID NO.	1210-9968-2600			PALOMPON ity/Municipality		LEYTE Province			
12. PHILHEALTH NO.	13-201177973-9	ZIP CODE	DE		6538				
13. SSS NO.	0111-6329885-5 19. TELEPHONE NO.			N/A					
14. TIN NO.	708-707-185	20. MOBILE NO.		+639673521852					
15. AGENCY EMPLOYEE NO.	VJO02112	21. E-MAIL ADDRESS (if any)			ajmariodaisy@gmail.com				
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	N/A	·		HILDREN (Write full name and list all)			DATE OF BIRT	DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A		AJ MARIO P. LAURENTE			05/22/2012		
MIDDLE NAME	N/A								
OCCUPATION	N/A								
EMPLOYER/BUSINESS NAME	N/A								
BUSINESS ADDRESS	N/A								
TELEPHONE NO.	N/A								
24. FATHER'S SURNAME	PANTORILLA								
FIRST NAME	ROMEO	NAME EXTENSION (JR., SR) N/A							
MIDDLE NAME	CAMINGAWAN								
25. MOTHER'S MAIDEN NAME									
SURNAME	ENCARNACION								
FIRST NAME	TERESITA								
MIDDLE NAME									
III. EDUCATIONAL BACKGE	ROUND					I	1	SCHOLARSHIP/	
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	EE/COURSE	PERIOD OF A	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC HONORS	
ELEMENTARY	PALOMPON SOUTH CENTRAL SCHOOL	N/A		From 1999	To 2005	N/A	2005	RECEIVED N/A	
ELEMENTARY								-	
SECONDARY	PALOMPON INSTITUTE OF TECHNOLOGY	N/A		2005	2009	N/A	2009	N/A	
VOCATIONAL / TRADE COURSE	N/A	N/A BACHELOR OF SCIENCE IN	BUSINESS	N/A	N/A	N/A	N/A	N/A	
COLLEGE	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION, BAYBAY, LEYTE, INC.	ADMINISTRATION MAJOR IN MANAGEMENT		2018	2022	N/A	2022	N/A	
GRADUATE STUDIES	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
SIGNATURE		Continue on separate sheet if nece	essary)	DA	\TE		06/24/2024		

IV. CIVIL SERVICE ELIGIBILITY									
27. CAREI	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER DATING DATE OF			MENT	LICENSE (if ap				
BAF		ITY / DRIVER'S LICENSE	(If Applicable)	EXAMINATION / CONFERMENT				NUMBER	Date of Validity
CAR	REER SERVICE PROFESSIONAL 80.50 MARCH 12, 2017 LEYTE NATIONAL HIGH SCHOOL, TACLOBAN CITY		TACLOBAN	N/A	N/A				
			(Cor	ntinue on separate sheet	if necessary)				
	XPERIENCE				india de la descripción	ol 1860 ul 15			
	ate employmei ISIVE DATES	nt. Start from your recent				a work Expe	SALARY/ JOB/ PAY		00/17
(m	m/dd/yyyy)	POSITION TI (Write in full/Do not		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	То						INCREMENT		
04/07/2023	Present	ADMINISTRATIV	E AIDE III		TATE UNIVERSITY	13,274.80	N/A	JOB ORDER	YES
11/01/2022	12/31/2022	FIELD STAFF/ENU	JMERATOR	SE	IENT CONSULTANCY RIVCES	5,000.00	N/A	TEMPORARY	N/A
03/16/2016	06/15/2018	OFFICE CL	ERK	PALON	ERNMENT UNIT OF IPON, LEYTE	4,600.00	N/A	JOB ORDER	YES
09/06/2013	12/19/2014	OFFICE CL	ERK	LOCAL GOVERNMENT UNIT OF PALOMPON, LEYTE		4,400.00	N/A	JOB ORDER	YES
			(Co.	ntinue on separate sheet	if necessarv)				
SIGNA	ATURE	(<u> </u>	on ooparate sneet	DATE		06/2	4/2024	
J. U.			10		2,2			FORM 212 (Revised 20	17) Page 2 of A

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S							
	NAME & ADDRESS OF ORGANIZATION (Write in full)			NUMBER OF HOURS		POSITION / NATURE OF WORK	
N/A			N/A	N/A		N/A	
VII. LEARNING AND DEVELOPMENT (L&D)		tinue on separate s					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PRO 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)			INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
ENHANCING DIGITAL COMMUNICATION: VOIP F		From 11/20/2024	To 11/20/2024	4.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
ISO 9001:2015 AWARENESS & RE-AW		09/09/2024	09/09/2024	4.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
REFRESHER COURSE AND RETOOLING EXERCISE		08/20/2024	08/20/2024	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
SEMINAR WORKSHOP ON BASIC RECORDS AND A	ARCHIVES MANAGEMENT (BRAM)	07/30/2024	07/31/2024	16.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
FROM POLICY TO PRACTICE: EODB, DPA OF 201 VISAYAS STATE (VSU) PE		07/29/2024	07/29/2024	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
ORIENTATION OF GUIDELINES AND PROCEDURES OFFICES UNDER ADMINISTRATIVE SE	ON PROCESSES/SERVICES OF THE	02/23/2024	02/23/2024	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
WORKSHOP ON PROGRAM AC		01/12/2024	01/12/2024	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
DESIGN THINKING WOR	KSHOP	12/13/2023	12/14/2023	16.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
HRIS SOFTWARE ONBO	ARDING	12/06/2023	12/06/2023	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
UNLOCKING EXCELLENCE: THE 5S REVOLUTION FO		11/29/2023	11/29/2023	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
ISO 9001:2015 AWARENESS & RE-AW	/ARENESS WEBINAR	08/29/2023	08/29/2023	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY	
(Continue on separate sheet if necessary) VIII. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) (Write in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
COMMUNICATION	N/A					N/A	
COMPUTER							
INTERPERSONAL							
READING							
	(Con	tinue on separate s	sheet if necessary				
SIGNATURE			DA	ATE	06/24/2024		

_								
34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be approinted,							
	a. within the third degree? b. within the fourth degree (for Local Government Unit - Car		☑ NO ☑ NO Is:					
35.	a. Have you ever been found guilty of any administrative off	☐ YES ☑ NO If YES, give details:						
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:						
36.	Have you ever been convicted of any crime or violation of a any court or tribunal?	☐ YES ☑ NO If YES, give details:						
37.	Have you ever been separated from the service in any of th dropped from the rolls, dismissal, termination, end of term, f in the public or private sector?		☐ YES If YES, give detai	☑ NO ls:				
38.	a. Have you ever been a candidate in a national or local ele Barangay election)?	☐ YES ☑ NO If YES, give details:						
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:						
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):						
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	gna Carta for Disabled Persons (RA 7277);						
	and (c) Solo Parents Welfare Act of 2000 (RA 8972), please							
a.	Are you a member of any indigenous group?	☐ YES ☑ NO If YES, please specify:						
b.	Are you a person with disability?	☐ YES ☑ NO If YES, please specify ID No:						
C.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:						
41.	REFERENCES (Person not related by consanguinity or affinity to applican	nt /appointee)						
	NAME	ADDRESS	TEL. NO.					
	HAZEL F. VASQUEZ	PALOMPON, LEYTE	9166001722					
	JOEL REY U. ACOB	LINAO, ORMOC CITY	9569161146					
	ELVIRA E. ONGY	BAYBAY CITY	9164826292					
42.	42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.							
C	Sovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)							
F	ILEASE INDICATE ID Number and Date of Issuance sovernment Issued ID: DRIVER'S LICENSE							
I ⊦								
	D/License/Passport No.: H10-17-001047	Signature (Sign inside the b 06/24/2024	box)					
	ate/Place of Issuance: 12/01/2021 BAYBAY CITY		Right Thumbmark					
	SUBSCRIBED AND SWORN to before me this	ing his/her validly issued	I government ID as indicated above.					
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1		h						