

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)



I, **CAROLINA COMPENDIO, BARANGAY BOOKKEEPER** for the **LIGA NG MGA BARANGAY of INOPACAN, LEYTE** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January 1 to December 31, 2022**.

CAROLINA M. COMPENDIO

Ratee

January 3, 2022

Date

Reviewed by:	Date	Approved by:	Date
 NANCY CLYTE M. ABELLA, CPA Municipal Accountant	January 3, 2022	 HON. ARNILO J. POLO Liga President/ Punong Brgy., Guadalupe	

OUTPUT	SUCCESS INDICATORS (TARGETS & MEASURES)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
			Q1	E2	T3	A4	
Examine and audit periodically the books of the Liga chapter	Correct and complete preparation of barangay vouchers with supporting documents that follows RA 9184 and COA Circular	Completely examined and audited all the documents of the barangay for the entire year and assisted each one of them to complete their lacking documents	5	5	5	5	
	Maintained Registry Allotments and Obligations of the 20 barangays in Inopacan	Assisted the barangay for their cash book entry, collection and deposits.	5	5	5	5	
	Submission of monthly transmittals of the barangays with complete attachments	Assisted each barangay for their annual investment plan Monitored and thoroughly checked all the appropriation and expenditure of each	5	5	5	5	

Records all PPE's (Property Plant and Equipment)	Barangay	4	4	4	4	
Records and liquidates all financial assistance received by each barangay from different sources of agencies	Helped in assisting the barangays for the posting of their yearly online registration and fidelity bond	5	5	5	5	
Records all the fund utilization of the different barangays including the 20% Barangay Development Fund and 5% BDRRM	Assisted them in their annual audit	5	4	5	4	
Successful posting for the barangay's monthly quarterly and annual remittances	Aid in filing and submission of barangay projects (GPB & PHILGEPS) and made sure they followed the right procurement process, so they get the award	5	5	5	5	
	All listed in the success indicators on the previous column was accomplished and that all transactions and requirements was conducted accordingly so that no backlog will be met on the following year, 2023	4	4	5	5	

Final Average Rating

Comments and Recommendations for Development Purposes

Discussed with	Date	Assessed by <small>I certify that I discussed my assessment of the performance with the employee</small>	Date	Final rating by	Date
CAROLINA M. COMPENDIO		NANCY CLYTE M. ABELLA, CPA	2/25/24	HON. ARNILLO POLO	
Employee		Municipal Accountant		Liga President/ Punong Brgy., Guadalupe	

1 - Quantity, 2 - Efficiency, 3 - Timeliness, 4 - Average Outstanding: 5; Very Satisfactory: 4; Satisfactory: 3; Unsatisfactory: 2; Poor: 1

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)


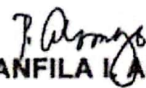
I, **CAROLINA COMPENDIO, BARANGAY BOOKKEEPER** for the **LIGA NG MGA BARANGAY of INOPACAN, LEYTE** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January 1 to December 31, 2023**.

CAROLINA M. COMPENDIO

Ratee

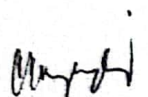
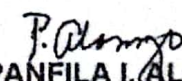
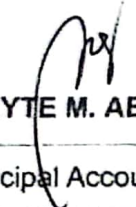
January 2, 2023

Date

Reviewed by:	Date	Approved by:	Date
 NANCY CLYTE M. ABELLA, CPA Municipal Accountant		 HON. PANFILA I. ALONZO Liga President/ Punong Brgy., Tinago	

OUTPUT	SUCCESS INDICATORS (TARGETS & MEASURES)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
			Q ¹	E ²	T ³	A ⁴	
Examine and audit periodically the books of the Liga chapter	Correct and complete preparation of barangay vouchers with supporting documents that follows RA 9184 and COA Circular	All documents required for each barangay that needs to be submitted and prepared for the whole year activities was successfully collated and double checked	5	5	5	5	
	Maintained Registry Allotments and Obligations of the 20 barangays in Inopacan	Successfully trained and assisted several new appointed treasurers on their duties and document requirements monthly, quarterly, and annually.	5	5	5	5	
	Submission of monthly transmittals of the barangays with complete attachments						
	Records all PPE's (Property	All target measures and accomplishments listed on the previous column was all met and	5	5	5	5	

	<p>Plant and Equipment)</p> <p>Records and liquidates all financial assistance received by each barangay from different sources of agencies</p> <p>Records all the fund utilization of the different barangays including the 20% Barangay Development Fund and 5% BDRRM</p> <p>Successful posting for the barangay's monthly, quarterly, and annual remittances</p> <p>Clear and complete cash book entry, collection, and deposits.</p> <p>Barangays should be able to prepare their annual investment plan</p> <p>Successful annual audit</p> <p>Correct and successful filing and submission of barangay projects (GPPB & PHILGEPS)</p>	<p>double check by the municipal accountant and was made sure that all the barangay's book and documents were properly audited and complete before entering another year, 2024.</p>					
Final Average Rating							
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final rating by	Date		

 CAROLINA M. COMPENDIO		I certify that I discussed my assessment of the performance with the employee		 HON. PANFILA I. ALONZO	
Employee		 NANCY CLYTE M. ABELLA, CPA Municipal Accountant		Liga President/ Punong Brgy., Tinago	
1 - Quantity; 2 - Efficiency; 3 - Timeliness; 4 - Average			Outstanding- 5; Very Satisfactory- 4; Satisfactory-3; Unsatisfactory-2; Poor-1		