

December 11, 2024

ULDERICO B. ALVIOLA

Department Head

Department of Development Communication

Visayas State University, Barangay Pangasugan

Baybay City, Leyte 6521

Dear Sir Alviola,

Good day Sir! I hope this letter finds you well. I am Vince Ivo Luis E. Geraldo, currently a part-time instructor at the Department of Development Communication here at the Visayas State University. I am writing this letter to re-apply for the position of Part-time Instructor for the Department of Development Communication.

For the past few months working as a part-time instructor at the department, I had the opportunity to get to know and work with talented and inspiring individuals. As they patiently guided and taught me how to do my job, they also made sure that the department was a comfortable space for me and my colleagues to work in. Aside from the good people I was able to work with, I had also been offered multiple opportunities to learn and grow as an individual and as a practitioner of development communication.

As I stated in my previous application letter, working as a part-time instructor would help me reach my goal of working in the academe. I can certainly say that my experience as a part-time instructor for the previous semester has been enjoyable yet insightful, and something that I want to have as a career in the future. To keep learning while doing the things you love is something that I want to keep doing, and that is something that I have found here in the department.

Thank you very much for considering my application!

Sincerely,

VINCE IVO LUIS E. GERALDO