

Josh Erwy P. Lim
Calbayog City, Samar
earllim10@gmail.com
0976 287 1405
March 14, 2025

Honey Sofia V. Colis
Director, HRMD
VSU
Baybay City, Leyte

Subject : Application for Computer Maintenance Technologist I

Dear Ms. Honey Sofia Colis,

I would like to express my interest in applying for the position of Computer Maintenance Technologist I at Visayas State University. I found the job listing while scrolling through the CSC website (csc.gov.ph). I am a licensed Electronics Engineer and Electronics Technician and I am eager to apply my skills and knowledge to help support the university.

My internship at NCR Cebu Development Inc. is my only work experience but it helped me develop my technical skills as well as my problem-solving skills during my time there. My internship was mostly focused on software development but part of my internship workload is hardware troubleshooting especially during visits to the hardware laboratory. Aside from my internship, I have been doing personal repairs to my own devices since I was in high school as part of my hobby. This combined with my internship helped me improve a lot as I learned how to work myself around technical devices and I am confident that I can apply what I learned on my personal journey to the university.

I would love the opportunity to discuss how my skills align with the university's interests. Please feel free to contact me at any time. Your time in reviewing my application is deeply appreciated and I look forward to the possibility of joining the team.

Sincerely,
Josh Erwy P. Lim