



# PETER PAUL C. ALCOBER, MICB

## CONTACTS

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### Location

Sta. Fe, Leyte Philippines

## PERSONAL DATA

### Date of Birth

August 10, 1997

Sex	Male
Citizenship	Filipino
Civil Status	Single
Height	5'4
Weight	58 kgs.

## PERSONALITIES

- ✓ Fast Learner
- ✓ Organized
- ✓ Diligent
- ✓ Creative
- ✓ Motivated
- ✓ Time Sensitive

## SKILLS AND INTEREST

- ✓ Computer Literate
- ✓ Bookkeeper
- ✓ Auditing Skills
- ✓ MS Word Educator
- ✓ Documentary News
- ✓ Photography
- ✓ Reading
- ✓ Music
- ✓ Public Speaking
- ✓ Cooking

## OBJECTIVE

- ✓ To obtain a position that is relevant with my work experience as an Accounting Officer, Internal Auditor, and External Auditor that will enhance and develop my skills and competence as a professional.

## WORK EXPERIENCE

EXTERNAL AUDIT ASSOCIATE II (February 2022- Present)	EY GDS CS PHILIPPINES (BIG 4 AUDIT FIRM)	Expertise in <b>Wealth Asset Management</b> specifically in <b>Hedge Funds and Insurance Funds</b> . Also, handled accounts for <b>Hospitality and Construction, Professional Firms and Services</b> and <b>Advance Manufacturing</b> .  All Accounts are located internationally specifically in <b>Singapore, Australia and Hongkong</b> .
Interna Auditor (Cash Audit) (September 2020 – 2021)	WILCON DEPOT INC. (HEAD OFFICE)	Expertise in <b>Cash Audit</b> . Audited the available Cash on Hand per branch on the daily basis. Prepares monthly audit report.
Accounts Receivable Specialist (September 2019 – 2020)	WILCON DEPOT INC. (HEAD OFFICE)	Expertise in <b>Sales and Collections</b> . Monitoring of Sales and accounts receivable daily. Prepares Monthly Reports.
Student Intern (2018)	Bureau of Internal Revenue	Two months on the Job Trainee. Assigned on the Revenue Collection Department.

## EDUCATIONAL BACKGROUND

### ELEMENTARY EDUCATION

San Roque Elementary School  
Valedictorian

### SECONDARY EDUCATION

Sta. Fe National High School  
With Honors

### TERTIARY EDUCATION

Saint Paul School of Professional Studies  
Bachelor of Science in Accountancy

### FURTHER STUDIES

LEYTE COLLEGES

### SUPPLEMENTAL STUDIES FOR TEACHING

## AWARDS AND RECOGNITIONS

- ✓ NOMINATED AS ONE OF THE BEST AUDITORS BY ONSHORE AUSTRALIA
- ✓ EMPLOYEE OF THE YEAR 2020 – WILCON DEPOT INC.
- ✓ CERTIFIED ACCOUNTING TECHNICIAN LEVEL 1 PASSER
- ✓ CERTIFIED BOOKKEEPER – PHILIPPINES
- ✓ CERTIFIED BOOKKEEPER – UNITED KINGDOM
- ✓ DEANS LISTER AWARDEE
- ✓ SM FOUNDATION SCHOLAR
- ✓ CIVIL SERVICE PROFESSIONAL

## MEMBERSHIP ORGANIZATION

- ✓ INSTITUTE OF CERTIFIED BOOKKEEPERS UNITED KINGDOM
- ✓ NATIONAL INSTITUTE OF ACCOUNTING TECHNICIANS
- ✓ NATIONAL FEDERATION OF JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS
- ✓ JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS- LOCAL CHAPTER