

February 14, 2023

Ms. HONEY SOFIA V. COLIS
OIC-Director, ODHRM

Dear ma'am,

Happy Valentine's Day!

I wish to apply for the position of Administrative Aide VI (Clerk III) position. I have attached here my competency profile for your reference. I am willing to visit your office for your interview at your most convenient time.

For additional details regarding my qualification you may contact me at 09187377075 or email me at arielmorilla@yahoo.com.

Thank you for taking time to consider this application and I look forward to hearing from you.
God Bless!

Sincerely yours,


ARIEL C. MORILLA