



## DEPARTMENT OF BUSINESS AND MANAGEMENT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 565 0600 loc.1018 Email: dbm@vsu.edu.ph Website: www.vsu.edu.ph

## JOB ORDER (JO) WORKER EVALUATION FORM

Name of Job Order Worker:	ALAN M. PIAMONTE		
Equivalent Job Title:	MESSENGER/UTILITY		
Name of Evaluator: BERT	and the second section and the second second section is the second second section of the second second section is the second second section of the second second second section second s	Date:	JANUARY 13, 2023
Instruction to evaluators: Ple above JO worker and give yo below:	ase write your comments on the purce of the approper is a second to the approper of the approp	performance oriate number	and work ethics of the using the rating scale
5 - Excellent 4 - Ver	ry Good 3 – Good	2 – Fair	1 – Poor

Criteria/evaluation statement		Rating				Comments
	5	4	3	2	1	
Work Performance     Performance of all mandated functions as listed in the contract	/	9 (1) 3 (4)	io a	1 67 1 AP		
Over all attainment of outputs agreed with supervisor	1					
Quality and timeliness in the attainment of agreed outputs	1					efina)
Efficiency and customer friendly frontline service to clients	1					
Knowledge on the over-all aspect of the job     assignments	/					and the second s
Nork Ethics/Attitude     Industriousness - setting clear & attainable objectives & taking targets seriously and responsibly	/					
Diligence and justice at work - prompt in accomplishing assigned tasks and submission of good quality outputs	1					
<ol> <li>Responsibility - having the right intention, with a sense of duty and accepts all jobs assigned by the supervisor</li> </ol>	/					
Practices teamwork - understanding and performing his/her role effectively and synergistically, share knowledge and provide a lending hand to needy co-worker	1					
<ol> <li>Commitment to public service – reporting on time and willingly extend service if needed without thinking of additional compensation</li> </ol>	1					

Evaluator's additional comments/recommendations:

What are the employee's st	that complaining	
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	STOR NORTH WORK IN	
Vhat are the employee's w	eak points?	Tagentaged I'v, This
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Vhat intervention would yo	y recommend to make the JQ wor	rker more effective?
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2.to affind tean b		y supplier was to be
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BERT C. PEÑALOSA (Evaluator)	the state of the s	MOISES MEIL V. SERIÑO (Next/higher supervisor)
(Lyaidatoi)		
		John College
		eal of the system?



## PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

Visca Baybay City, Leyte 6521-A. Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## JOB ORDER (JO) WORKER EVALUATION FORM

Name of Job Order Worker: ALAN M. PIAMONTE

**Equivalent Job Title:** 

UTILITY

Name of Evaluator: GUIRALDO D. FERNANDEZ

Date: JAN-JUNE 2020

Instruction to evaluators: Please write your comments on the performance and work ethics of the above JO worker and give your ratings by checking the appropriate number using the rating scale below:

5 - Excellent

4 - Very Good

3 - Good

2 - Fair

1 - Poor

Criteria/evaluation statement	Rating					Comments
	5	4	3	2	1	
Work Performance     1. Performance of all mandated functions as listed in the contract		-		Siring G to	tio	94.423   1844   846.4331
Over all attainment of outputs agreed with supervisor	/	dray.	(* DC)+{)	o ne	En WHA	(ME38)
<ol><li>Quality and timeliness in the attainment of agreed outputs</li></ol>	/					
<ol> <li>Efficiency and customer friendly frontline service to clients</li> </ol>	-			2.	r <sub>je</sub> g ,	- Lbs- 750
<ol><li>Knowledge on the over-all aspect of the job assignments</li></ol>	/					
II. Work Ethics/Attitude					-	
Industriousness - setting clear & attainable objectives & taking targets seriously and responsibly						Majedo 187
Diligence and justice at work - prompt in accomplishing assigned tasks and submission of good quality outputs						
<ol> <li>Responsibility - having the right intention, with a sense of duty and accepts all jobs assigned by the supervisor</li> </ol>	/					
<ol> <li>Practices teamwork - understanding and performing his/her role effectively and synergistically, share knowledge and provide a lending hand to needy co-worker</li> </ol>						
Commitment to public service – reporting on time and willingly extend service if needed without thinking of additional compensation		/				

Evaluator's additional co	mments/reco	mmendation	ons:				
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What intervention would	you recomm	end to mak	e the	JO wor	ker mo	re eff	ective?
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GUIRALDO D. FER	NNADEZ			^	ANDEL	ADI	L. CALIBO
(Evaluator)	MADLE		5/2004L				supervisor)
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