

February 20, 2023

DR. SHALOM GRACE C. SUGANO

Department Head

Visayas State University Integrated High School

ViSCA, Baybay City, Leyte, Philippines

Dear Dr. Sugano,

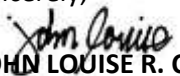
A pleasant day! I would like to apply as a Part-time Faculty for the Visayas State University Integrated High School. As requested, enjoined herewith are the pertinent documents required to comply with the application process.

My name is John Louise R. Cabal, a graduate of BS in Chemistry and a former DOST-SEI RA 7687 Scholar from the Visayas State University (VSU). I was able to serve as a part-time instructor for the Department of Pure and Applied Chemistry during the first semester of A.Y. 2020-2021, the first semester of A.Y. 2021-2022, and the first semester of A.Y. 2022-2023. I am looking for more avenues to gain relevant experiences from, especially in the field of teaching. Having the experience to teach during a global pandemic, I had the opportunity to adopt new modes of teaching which were very different from what was done in the classical face-to-face scenario. The gradual shift to full face-to-face classes in VSU also brought a lot of new challenges, but despite the fact that it was hard to adjust to at first, the idea of being able to help in bridging the educational gap regardless of what mode is utilized was enough reason for me to apply for the job. I know that this coming semester will be no different, as I expect to meet challenges. I think that, given my experience, I can easily adjust to the work environment and efficiently serve the clientele. Also, I believe your institution will give me the best avenue for growth as I would like to deal with instruction in my career path. Likewise, I will exert my best efforts to meet your expectations in the case that I will be hired in your good office. I believe that with the proper trainings and seminars, which I would love to undergo, I could be an asset to your institution.

I can be reached anytime via email jlcabal38@gmail.com or my mobile number 09611414733.

Thank you for taking the time in reading my letter. More power and God bless.

Sincerely,


JOHN LOUISE R. CABAL

Applicant