21 July 2022

 JETT C. QUEBEC
Department Head
Department of Liberal Arts and Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Quebec:

I, the undersigned, hereby place my application as a college instructor at the Department of Liberal Arts and Behavioral Sciences. I am a graduate of the Franciscan College of the Immaculate Conception Baybay City Leyte Incorporated with the program Bachelor of Secondary Education Major in English.

I have undergone the internship training program during the second semester at the Franciscan College of the Immaculate Conception (FCIC). I believed, that this credential has developed in me the expertise to render quality education to my students. In my present capacity as a student-teacher, I am imparting knowledge to diverse students and had been successful in taking equal care of them in their respective background and areas of interest despite today's new mode of learning. My experience is relevant and extensive as describe in my enclosed resume. However, what my resume cannot tell is that I am motivated and diligent. Due to poverty, I have been a working student in one employer for almost 10 years here in Baybay City but I managed to become a leader and an achiever at the same time. Being humble, I would like to state that I have been a dean's lister and an academic scholar since first year during my formative years. I am also the Supreme Student Government President when I am in High School. Through that leadership I experienced, I can say that I am also good at classroom management.

Attached in this application letter are the pertinent documents that could further vouch my skills and capacity in any teaching position that I desired to apply in your school. For inquiries, you may contact me via my cell number cited as 09658392661. I am very much willing to come for an interview at the time of your convenience.

Hoping for your favorable response on the matter as above stipulated.

More power and God bless!

Sincerely,

Marisa N. Ballada
Applicant