






KRISHIA NORIMEL B. NAPUTO, CTT

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PERSONAL PROFILE

Age 23

Date of Birth December 19, 1997

Nationality Filipino

Civil Status Single

Gender Female

REFERENCES

KIM BENEDICK M. BANOYO
Information Systems Analyst
Philippine Statistics Authority
+63 9069681944

OSCAR P. CANIGA JR.
Former Registration Officer II
Philippine Statistics Authority
+63 9166728687

ELEANOR P. LANSANG
Assistant Vice President
SM Foundation Inc.
+63 9175525032

EDUCATION

2014 – 2018 Bachelor of Science in Accountancy
Saint Paul School of Professional Studies
Campetic Road, Palo, Leyte, 6501

2020 Marketing Analytics (Short Course)
University of Virginia
Charlottesville, VA, United States

WORK EXPERIENCE

- **Year 2016-2017** Intern at Commission on Audit
EVSU Branch
- **October-December 2020-** Registration Officer I at
Philippine Statistics Authority Region VIII

ACHIEVEMENTS

- **2008-2009-** 4th Honorable Mention
- **2013-2014 (1ST SEM)-** DEAN'S LISTER
- **2013-2014 (2ND SEM)-** DEAN'S LISTER
- **2015-2016 (2ND SEM)-**DEAN'S LISTER
- **YEAR 2016-** PASSED THE CAREER SERVICE PROFESSIONAL EXAMINATION CONDUCTED BY THE CIVIL SERVICE COMMISSION
- **Certified Tax Technician**

AFFILIATIONS

2013-2018 JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS
- Member

2018-Present SM FOUNDATION INC. ALUMNI ASSOCIATION
- Member

2021-Present PHILIPPINE ASSOCIATION OF CERTIFIED TAX TECHNICIANS
- Member

SKILLS

- Ability to serve as a front liner with excellent communication and interpersonal skills.
- Experienced with managing budgets, keeping financial records, and preparing reports.
- Initiative, committed, and willing to work on tough assignments and meet tight deadlines.
- Excellent analytical, problem solving, and organizational skills.
- Proficiency with MS Office, MS PowerPoint, and MS Excel.