

JENNY MAE N. SANCHEZ

30 de Diciembre Street, Poblacion Zone 23

6521 Baybay City, Leyte Philippines

09627160466

jennymaeniepessanchez@gmail.com



PERSONAL INFORMATION

DATE OF BIRTH: **SEPTEMBER 20, 1999**

PLACE OF BIRTH: **BAYBAY, LEYTE**

GENDER: **FEMALE**

RELIGION: **ROMAN CATHOLIC**

CITIZENSHIP: **FILIPINO**

CIVIL STATUS: **SINGLE**

FATHER'S NAME: **SAMUEL M. SANCHEZ**

MOTHER'S NAME: **IMELDA N. SANCHEZ**

OBJECTIVES

- To be able to engage in an entry-level position where I could utilize my background and make use of my knowledge for both personal and professional growth.
- To acquire valuable knowledge and skills to complement those that I have learned from school in an actual job environment. In return, I offer my service and determination to be an asset to your organization throughout the duration of my training period.

EDUCATIONAL BACKGROUND

COLLEGE : Bachelor of Science in Agriculture Major in Agricultural Extension
Visayas State University
Visca, Baybay City, Leyte (2021-2022)

SENIOR HIGH SCHOOL: BAYBAY CITY SENIOR HIGH SCHOOL
30 de Diciembre Street, Baybay City, Leyte
Graduated (2017 - 2018)

JUNIOR HIGH SCHOOL: BAYBAY NATIONAL HIGH SCHOOL
30 de Diciembre Street, Baybay City, Leyte
Graduated (2015 - 2016)

ELEMENTARY : PRES. CARLOS P. GARCIA ELEMENTARY SCHOOL
Poblacion Zone 22, Baybay City, Leyte
Graduated (2011 - 2012)

WORK EXPERIENCE

- Cashier at Savemore Baybay, Leyte
- Secretary at Resilient Lending Incorporated Baybay, Leyte

SKILLS

- Experienced with Microsoft Office Applications (MS Office Word, Excel, PowerPoint)
- Willingness to learn with a positive attitude
- Time Management

REFERENCES

JENNILY N. SANCHEZ

Assistant/Cashier

Valper Medical Clinic

09214800474

JOMAR MALIG-ON

RLI Baybay Leyte Branch Manager

Brother- in-Law

09385079176