

February 23, 2024

EPIFANIA G. LORETO

Department Head

Department of Civil Engineering

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am,

With regards to the **Instructor I** position currently posted with job code **VDTFXM**, I would like to apply for the said position. I have been a part-time instructor of civil engineering subjects in the College of Engineering in a state university in my home province, for more than three years (2019-2023). I have finished my master's degree in Civil Engineering Program in Eastern Visayas State University (EVSU) and graduated last July 2023.

I am a BSCE graduate of Southern Leyte State University and passed the November 2016 Civil Engineering Licensure Exam. I am also an accredited DPWH Contractors' and Consultants' Materials Engineer I.

I desire to explore different culture and at the same time share my experiences and expertise to another set of audience. I am certain that I can offer my services to the best of my ability to help nurture the institution you strive to soar higher.

For further information about my background, you may refer to the Personal Data Sheet (PDS) attached to this letter. I am looking forward to hear from you.

Thank you and God bless.

Yours sincerely,


LORIE MAE R. BELLO