

November 03, 2024

SANTIAGO T. PEÑA JR.

Vice President

Office of the Vice President for Research, Extension and Innovation

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Peña,

I am writing to express my strong interest in the **Science Research Specialist I** position (Item Plantilla Number: **SRAS1-8-1998**) at the Visayas State University Main Campus- Office of the Vice President for Research, Extension, and Innovation. With a **Bachelor's Degree in Economics**, majoring in **Business Economics**, from **Visayas State University**, where I graduated **Magna Cum Laude** and **ranked third in the class of 2024**, I am confident that my academic background and practical experience align closely with the requirements of this role.

As an economics graduate, I have **acquired essential skills in research** that are crucial for driving community development. My passion for inquiry and analysis was ignited in high school, where I **competed in a Science Investigatory Project**. This early experience laid the groundwork for my **undergraduate thesis**, which I conducted independently, focusing on the credit availment patterns of rice farmers and their impact on productivity. I **managed every phase of the research process**—from data collection and analysis to presentation—resulting in a **high grade that reflects my dedication and strong research skills**.

Additionally, as a **scholar under Project SPARTA** of the Development Academy of the Philippines specializing the Data Associate pathway, I got to **expand my knowledge in the basics of data analytics, visualization, and management**. These experiences have sharpened my research skills, which are essential for the position I am applying for. I am proficient in data analysis using **STATA and SPSS**, and I have also gained foundational knowledge in **R Studio**. This technical expertise, combined with my research background, equips me to effectively tackle the data-driven challenges presented in this role.

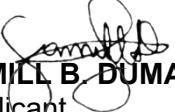
During my internship at the **National Economic and Development Authority (NEDA) VIII**, specifically in the Project Development, Investment Programming, and Budget Division (PDIPBD), I gained **hands-on experience conducting Cost-Benefit Analyses and presenting the finding** during the Development Administration Committee Hearing. This experience **honed my analytical thinking and communication skills** both oral and written.

As the **SK Chairperson** in my barangay, I have **engaged deeply with my community, coordinating extension projects** that benefit the local residents. I always make sure that our programs and projects are anchored to the **Philippine Youth Development Plan** and the **Sustainable Development Goals**, making them **innovative and responsive to the needs of our youth and community**. Some initiatives I've led include free research consultations for senior high school students, financial literacy seminars, hydroponics training, and the provision of school supplies, among others. This experience **has deepened my commitment to community development** and aligns with your office's mission to **enhance the economic, physical, and social well-being** of the communities you serve **through research, extension, and innovation**. Additionally, this role has significantly enhanced my **leadership and organizational skills**.

My academic achievements reflect my **commitment to high-quality work and attention to detail**. I am also adept in **Microsoft and Google applications** for documentation and reporting, as well as in **Canva and Capcut** for creating visual materials. My **strong written and oral communication skills**, combined with my **ability to collaborate effectively with diverse teams**, will be invaluable in coordinating with stakeholders in the university and various local government units and NGOs.

I am particularly drawn to the Science Research Specialist I position because of my commitment to using research as a tool for societal improvement. I am eager to bring my background, skills, and passion for research to your office and contribute to innovative projects that make a difference to the community. Thank you for considering my application. I am available for further discussion and can be reached via email at **jamdumaguing27@gmail.com** or by phone at **09513697462**.

Yours in nation-building,


JAMILL B. DUMAGUING
Applicant