



**GRACE R. PEÑAFIEL**



09062459164



gracepenafielfs@gmail.com



Tabgas, Albueria, Leyte

## EDUCATION & ACHIEVEMENTS

### SECONDARY EDUCATION

Dr. Geronimo B. Zalidicar Memorial School of Fisheries  
TVL TRACK  
*Graduated with honors and holder of  
NCII certification.*

### BACHELOR'S DEGREE

Visayas State University  
Visca, Baybay City, Leyte  
*BSEd Major in Social Studies  
Cum Laude (2022)*

### LICENSED PROFESSIONAL TEACHER

Successfully achieved a passing  
score of 91 in the Licensure  
Examination for Teachers  
administered in September 2023.

## EXPERIENCES

### PRE-SERVICE TEACHER (March - May, 2022)

- Visayas State University Integrated High School
  - Caridad National High School
- Key Responsibilities:*
- Assist in classroom instruction.
  - Reflect on teaching practices.

### CUSTOMER SERVICE REPRESENTATIVE (October - February, 2023)

- QUALFON, Cebu City
- Key Responsibilities:*
- Handle customer inquiries and complaints.
  - Provide accurate information and support.

### CUSTOMER SERVICE REPRESENTATIVE / ACCOUNT COORDINATOR (October - April, 2024)

- Virtual Staffing Solutions (VSS)
- Key Responsibilities:*
- Manage client relationships.
  - Support account management activities.

### JUNIOR HIGH SCHOOL TEACHER (June 2024 - April 2025)

- Albueria Private High School, Inc.
- Key Responsibilities:*
- Plan and deliver effective lessons.
  - Assess and support student progress.

## SKILLS

- Proficiency in technology
- Critical thinking
- Problem solving skills
- Effective communication and social perceptiveness
- Collaborative mindset
- Time management
- Attention to detail

## CERTIFICATES

- Analyzing Data and Writing the Results and Discussion, Conclusion, and Recommendation of a Research Paper held at Visayas State University
- Resource Speaker during the In-service Training on Higher Order Thinking Skills and Gender and Development held at Albueria Private High School, Inc.
- Data Analytics Essentials - CISCO Networking Academy

## REFERENCES

Jay C. Bansale, MAT  
Instructor  
Visayas State University  
Visca, Baybay City, Leyte  
jaybansale@gmail.com  
09489762630

Rutche M. Palen  
Teacher I  
Caridad National High School  
Caridad, Baybay City, Leyte  
rutche.palen@deped.gov.ph  
09350541892