

Date : January 07, 2025

To : **DR. ANDREW A. MAZO**
Department head
Institute of Human Kinetics
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Mazo**,

Warm greetings!

I am writing to express my strong interest in the Physical Education Part-time Instructor position at your university, as advertised. With over three years of experience as a Physical Education lecturer and CWTS facilitator, coupled with my academic and professional qualifications, I am confident in my ability to contribute meaningfully to your institution's goals in promoting holistic student development.

Since 2019, I have been dedicated to teaching Physical Education at Eastern Samar State University -Salcedo campus, during which I have honed my skills in designing engaging and developmentally appropriate lessons that foster physical fitness, teamwork, and discipline among students. My additional role in handling the Civic Welfare Training Service (CWTS) program has enriched my capacity to instill values of civic responsibility and community engagement, which align well with the goals of education beyond academics.

I am a Licensed Professional Teacher and hold a Master of Arts in Education, major in Physical Education, graduated at Cebu Normal University – main campus. My graduate studies have equipped me with advanced knowledge in physical education methodologies, curriculum development, and research, which I incorporate into my teaching practices to provide students with innovative and impactful learning experiences.

Enclosed are my resume and supporting documents for your review. I would welcome the opportunity to discuss my application further and explore how my qualifications align with the needs of your institution. Please feel free to contact me at 09166620956 or joselitodurango.jd@gmail.com at your convenience.

Thank you for considering my application. I look forward to the possibility of contributing to the success of your division.

Thank you and God bless.

Sincerely yours,


JOSELITO A. DURANGO JR.
Applicant