Khaliq S. Bero
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0935 372 1744

June 8, 2023

MAGDALENE C. UNAJAN
Department Head
Department of Computer Science and Technology
Visayas State University
Visca, Baybay City, Leyte

RE: Instructor 1

Dear Ma'am Magdalene,

Greetings!

This has reference to job posting at VSU website for the position of Instructor 1. The undersigned would like to apply for the said position.

I am Khaliq Bero, owning to my Degree in Information Technology, also holding a Master's Degree in Information Technolgy and over 15 years' extensive experience in the field of IT, particularly in Computer Network. I believe that with my credentials, along with my commitment to service, I can be a valuable member of the university as I have a diverse experience in Network and System Administration, installing and maintaining computer systems, including local area networks, wide area networks, network segments, intranet systems and internet systems. I have excellent troubleshooting and evaluation skills and have been given increasingly complex systems to manage as my experience has grown.

I am able to explain technical terms in easy to understand language and have also trained IT staffs with less experience in the past. I am very well organized and proficient at managing multiple demands without compromising service standards. I can bring enthusiasm, dedication and patience to this role and feel sure that I can contribute significantly to the success of the university.

I am keen to discuss my qualities in greater detail at interview and can be contacted on 0935 372 1744. Attached is my resume.

Thank you very much.

Sincerely yours,

Khaliq S. Bero