

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Castil		
FIRST NAME	Ma. Babette Jeds	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Llorada		
3. DATE OF BIRTH (mm/dd/yyyy)	20/11/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	San Roque Tanauan, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Zone 5 House/Block/Lot No. Street Cabuynan Subdivision/Village Barangay Tanauan Leyte City/Municipality Province ZIP CODE 6502
7. HEIGHT (m)	5'2	18. PERMANENT ADDRESS	Zone 5 House/Block/Lot No. Street Cabuynan Subdivision/Village Barangay Tanauan Leyte City/Municipality Province ZIP CODE 6502
8. WEIGHT (kg)	50		
9. BLOOD TYPE	O+		
10. GSIS ID NO.	NA		
11. PAG-IBIG ID NO.	121077824610	19. TELEPHONE NO.	None
12. PHILHEALTH NO.	13-025132851-0	20. MOBILE NO.	0916-524-8029
13. SSS NO.	06-3181539-2	21. E-MAIL ADDRESS (if any)	mbil.castil@gmail.com
14. TIN NO.	431-424-588		
15. AGENCY EMPLOYEE NO.	NA		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Castil	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Nielrex	Maria Rexee L. Castil	16/11/2011
MIDDLE NAME	Perges	Xyeizha Reinette L. Castil	18/09/2014
OCCUPATION	Government Employee	Niel Rexur L. Castil	13/04/2019
EMPLOYER/BUSINESS NAME	Leyte Normal University		
BUSINESS ADDRESS	Paterno St. Tacloban City		
TELEPHONE NO.	0927-583-2511		
24. FATHER'S SURNAME	Llorada		
FIRST NAME	Bartolome		
MIDDLE NAME	Camarines		
25. MOTHER'S MAIDEN NAME			
SURNAME	Telmosa		
FIRST NAME	Rebecca		
MIDDLE NAME	Requioma		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	San Roque Elem. School	Primary Education	1995	2002		2002	Graduated
SECONDARY	Assumption Academy	High School	2002	2006		2006	Graduated
VOCATIONAL / TRADE COURSE	Asian Development Foundation College/ TESDA	Housekeeping NCII & NCIII, Food and Beverage Services NCII & NCIII	NA	NA		2016, 2018	Passed
COLLEGE	Leyte Normal University	BS in Tourism, Hotel and Restaurant Management	2006	2010		Summer 2013	Graduated
GRADUATE STUDIES	Leyte Normal University	Masters in Management	2016	NA	15	NA	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 03, 2022
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IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	February 03, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS
		From	To	

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)
		From	To		
	Earning in Affiliate Marketing	NA	06/23/2021	NA	NA
	How to Sell 5x-10x Faster Like An Expert using FB Ads	NA	03/07/2021	NA	NA
	Food and Beverage NCIII	NA	12/07/2018	NA	NA
	Food and Beverage NCII	NA	02/04/2018	NA	NA
	Seminar Workshop on FLAIRTENDING	NA	11/28/2017	NA	NA
	Career Orientation Seminar on Cruise Line Industry	NA	09/05/2017	NA	NA
	ASEAN Toolbox Immersion Workshop and the CATC for Tourism Educators and Trainers	NA	07/27/2017	NA	NA
	2017 Summer In-Service Training(INSET) for Senior High School Teachers	05/26/2017	05/28/2017	NA	NA
	Housekeeping NCII	NA	05/28/2016	NA	NA
	Housekeeping NCIII	NA	10/10/2016	8.0	NA
	Hotel On-the-Job Training	March 2009	May 2009	NA	NA
	Travel Agency On-the-Job Training	November 2009	January 2010	NA	NA
	Basic Safety Training (Personal Survival Techniques, Fire Prevention and Fire Fighting, Elementary First Aid, & Personal Safety and Social Responsibilities)	09/09/2009	09/19/2009	16.0	NA
	Gender Sensitivity Training fo Seafarers	NA	09/25/2009	4.0	NA
	STD/HIV/AIDS Pprevention in the Maritime Sector (SHAPIMS)	NA	09/11/2009	8.0	NA
	Hotel and Restaurant On-the-Job Training	April 2009	June 2009	NA	NA





(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31.	32.	33.
SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Airline Ticketing and Tour packaging		TANAYAW
Can Speak English		MUZIK HARMONIE
Ushering		LEYTE DANCE THEATER
Computer Literate		
Housekeeping		

<i>(Continue on separate sheet if necessary)</i>			
SIGNATURE		DATE	February 03, 2022

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
- a. within the third degree?
 - b. within the fourth degree (for Local Government Unit - Career Employees)?

<p>YES NO</p> <p>YES NO</p>	<div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> <input checked="" type="checkbox"/> </div> <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> <input checked="" type="checkbox"/> </div>												
<p>If YES, give details:</p> <p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> <input checked="" type="checkbox"/> </div> <p style="text-align: center;">YES NO</p> <p>If YES, give details:</p> <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> <input checked="" type="checkbox"/> </div> <p style="text-align: center;">YES NO</p> <p>If YES, give details:</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p>Date Filed: <input checked="" type="checkbox"/> _____</p> <p>Status of Case/s: _____</p> <p style="text-align: center;">YES NO</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p>If YES, give details: <input checked="" type="checkbox"/> _____</p> <p style="text-align: center;">YES NO</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p style="text-align: center;">YES NO</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p>If YES, give details (country):</p> <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> <input checked="" type="checkbox"/> </div> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 30%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Dr. Victoria Arbas-Diaz (Former LNU Cultural Director)</td> <td>Tacloban City</td> <td>0917-321-9571</td> </tr> <tr> <td>Hon. Rachelle Erika Chua-Pineda (LA Dept Head, Asian Development Foundation College)</td> <td>Tacloban City</td> <td>0917-387-4457</td> </tr> <tr> <td>Mauren Joy Faller-Manadong (Faculty, Department of Tourism and Hospitality Management)</td> <td>Guadalupe, Baybay City, Leyte</td> <td>0908-881-5362</td> </tr> </tbody> </table>	NAME	ADDRESS	TEL. NO.	Dr. Victoria Arbas-Diaz (Former LNU Cultural Director)	Tacloban City	0917-321-9571	Hon. Rachelle Erika Chua-Pineda (LA Dept Head, Asian Development Foundation College)	Tacloban City	0917-387-4457	Mauren Joy Faller-Manadong (Faculty, Department of Tourism and Hospitality Management)	Guadalupe, Baybay City, Leyte	0908-881-5362	<div style="text-align: center;">  <p>CASTIL, MA. BABETTE JEDS T.</p> </div> <div style="border: 1px solid black; height: 100px; margin-top: 20px; text-align: center; line-height: 100px;"> PHOTO </div>
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein.</p> <p>I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> <p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: Passport</p> <p>ID/License/Passport No.: P4992276A</p> </td> <td style="width: 40%; text-align: center;">  <p>Signature (Sign inside the box)</p> </td> </tr> </table>	<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: Passport</p> <p>ID/License/Passport No.: P4992276A</p>	 <p>Signature (Sign inside the box)</p>											
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<p>Date/Place of Issuance: 11/02/2017 Tacloban City</p>	<p style="text-align: center;">February 03, 2022</p> <p style="text-align: center;">Date Accomplished</p>	<p style="text-align: center;">Right Thumbmark</p>											
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div>													
<p>Person Administering Oath</p>													

