



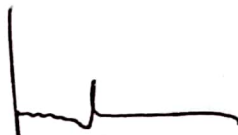
**TWEN TEA SIX MILKTEA AND
SNACK BAR**


Rizal Cor. San Isidro St., Brgy. 1 Poblacion Jaro,
Leyte
09063551099/09189642363

CERTIFICATE OF EMPLOYMENT

This is to certify that **MATTHEW EMAN ANGELO M. ESTEMBER** is a bonafide employee of my store, holding a position of **BARTENDER/ DELIVERY RIDER** from **October 15, 2021 up to the present.** For further questions, you may contact the abovementioned numbers.

This certificate is being issued to Mr. Matthew Eman Angelo M. Estember, for whatever legal purposes it may serve.


PAMELA C. AZCARRAGA
Owner

Evaluation Form of Student Intern /Trainee Experience				
Name of Student /Trainee: Matthew Eman Angelo M. Estanbor				
Course and Major: Bachelor of Science in Hospitality management				
Cooperating Industry:				
Student Intern/Trainee Supervisor:				
Instruction: Rate your Student Intern / Trainee experience according to the criteria by circling the appropriate number: 4 Very High 3 High 2 Average 1 Very Low				
1. An orientation of the company rules and regulation was Conducted during the first day.	4	(3)	2	1
2. My assignments were related to my field of specialization.	4	(3)	2	1
3. The cooperating industry has adequate, modern facilities and equipment.	4	3	(2)	1
4. I was given the opportunity to perform relatively advanced tasks.	4	(3)	2	1
5. My co-workers were friendly, accommodating and helpful.	(4)	3	2	1
6. My Student Intern supervisor assisted me in coming up with my assignments.	4	(3)	2	1
7. My Student Intern supervisor periodically monitored my performance.	4	(3)	2	1
8. It has given me an educationally meaningful experience.	4	(3)	2	1
9. My Student Intern was a worthwhile experiential learning.	4	(3)	2	1
10. It provide me employment opportunity after graduation.	4	(3)	2	1
Remarks or Suggestions:				
Student's Signature: 				Date: _____

Student Intern/Trainee Performance Evaluation Form		
Student:	Major:	Training Period:
Instruction: Please check the appropriate description of the performance of the trainee.		
Attendance 1. <input type="checkbox"/> Always absent without good excuse 2. <input type="checkbox"/> Has too many days absent or late 3. <input type="checkbox"/> Breaks are too frequent and too long 4. <input checked="" type="checkbox"/> Always present and on time 5. <input checked="" type="checkbox"/> Work until shift is over Appearance 1. <input type="checkbox"/> Untidy 2. <input type="checkbox"/> Is poorly dressed or groomed 3. <input checked="" type="checkbox"/> Satisfactory appearance 4. <input checked="" type="checkbox"/> Careful about personal appearance 5. <input type="checkbox"/> Neat and well-groomed Cooperation 1. <input type="checkbox"/> Uncooperative 2. <input type="checkbox"/> Cooperates reluctantly 3. <input checked="" type="checkbox"/> Cooperates willingly when asked 4. <input checked="" type="checkbox"/> Cooperates eagerly and cheerfully 5. <input type="checkbox"/> Cooperate always Initiative 1. <input type="checkbox"/> Always attempts to avoid work 2. <input type="checkbox"/> Sometimes attempts to avoid work 3. <input checked="" type="checkbox"/> Does assigned job willingly 4. <input checked="" type="checkbox"/> Does more than the assigned job willingly 5. <input type="checkbox"/> Resourceful	Ability to Get Along with People 1. <input type="checkbox"/> Unable to get along with others 2. <input type="checkbox"/> Has some difficulty working with others 3. <input checked="" type="checkbox"/> Unusually gets along well with people 4. <input checked="" type="checkbox"/> Is courteous and tactful with people 5. <input type="checkbox"/> Well-accepted by co-workers and supervisors Dependability 1. <input type="checkbox"/> Unreliable 2. <input type="checkbox"/> Sometimes fails to do the job 3. <input type="checkbox"/> Works under supervision 4. <input checked="" type="checkbox"/> Works without constant supervision 5. <input type="checkbox"/> Works without supervision Productivity 1. <input type="checkbox"/> Fails to do the assigned job 2. <input type="checkbox"/> Does work below the required 3. <input checked="" type="checkbox"/> Does the assigned job as required 4. <input checked="" type="checkbox"/> Does assigned job more than the required 5. <input type="checkbox"/> Puts in a good day's work Quality of Work 1. <input type="checkbox"/> Work is too slow or inaccurate 2. <input type="checkbox"/> Does less than required amount of work 3. <input type="checkbox"/> Does normal amount of work 4. <input checked="" type="checkbox"/> Does more than the required amount of work 5. <input type="checkbox"/> Neat and accurate, work beyond the required amount	
Ability to Follow Instructions 1. <input type="checkbox"/> Cannot follow instructions 2. <input type="checkbox"/> Needs repeated detailed instructions 3. <input checked="" type="checkbox"/> Follows most instructions without difficulty 4. <input type="checkbox"/> Follows instructions with no difficulty 5. <input type="checkbox"/> Follow instructions always	Overall Performance 1. <input type="checkbox"/> Unsatisfactory 2. <input type="checkbox"/> Below Average 3. <input type="checkbox"/> Average 4. <input checked="" type="checkbox"/> Very Good 5. <input type="checkbox"/> Outstanding	
TOTAL SCORE:		

Rated by: PAMELA C. AZLAMAGA

Student Intern Strengths and Weaknesses

A. Description of the Student Intern/ Trainee Strengths

HANDWORKING, MULTI-TASKER, INDEPENDENT LEARNER.
HE WAS ABLE TO LEARN FAST AND EASY. MULTI-TASKER
IN A WAY THAT, HE CAN BE ASSIGNED ANYWHERE IN
THE SHOP, CAN BE IN THE KITCHEN OR REFRIG. HE
WAS ABLE TO COPE UP THINGS EASILY.

B. Description of the Student Intern/ Trainee Weaknesses

VERY FRIENDLY, THAT SOMETIMES HE KEEP ON
CHATTING WHILE WORKING.

PAMELA C. AZCAMEGA

SIP Coordinator's Name and Signature

STONE OWNER

Position/Rank

Industry Name and Address

Date