

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ d use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BAGUIO		
FIRST NAME	TIFANNY		NAME EXTENSION (JR., SR)
MIDDLE NAME	PACALDO		
3. DATE OF BIRTH (mm/dd/yyyy)	06/29/1993	16. CITIZENSHIP	Pls. indicate country:
4. PLACE OF BIRTH	LAPU-LAPU CITY, CEBU	If holder of dual citizenship, please indicate the details.	
5. SEX			
6. CIVIL STATUS		17. RESIDENTIAL ADDRESS	
		House/Block/Lot No.	Street
			DOOS DEL NORTE
		Subdivision/Village	Barangay
		HINDANG	LEYTE
		City/Municipality	Province
7. HEIGHT (m)	1.51	ZIP CODE	6523
8. WEIGHT (kg)	50		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	
		House/Block/Lot No.	Street
			DOOS DEL NORTE
		Subdivision/Village	Barangay
		HINDANG	LEYTE
		City/Municipality	Province
10. GSIS ID NO.	2005931236	ZIP CODE	6523
11. PAG-IBIG ID NO.	121122784032		
12. PHILHEALTH NO.	03-025633231-7		
13. SSS NO.	0111-4846658-9	19. TELEPHONE NO.	N/A
14. TIN NO.	463-075-646	20. MOBILE NO.	06932656467
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	tiffany.baguio@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BAGUIO			
FIRST NAME	DINO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TUMULAK			
25. MOTHER'S MAIDEN NAME				
SURNAME	PACALDO			
FIRST NAME	REBECCA			
MIDDLE NAME	ANTONIANO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DOOS ELEMENTARY SCHOOL	PRIMARY EDUCATION	1/6/99	03/30/2005	Graduated	2005	1st Hon. Mention
SECONDARY	BONTOC NATIONAL HIGH SCHOOL	HIGH SCHOOL	1/6/05	03/30/2009	Graduated	2009	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	1/6/09	05/14/2014	Graduated	2014	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTERS OF MANAGEMENT MAJOR IN BUSINESS MANAGEMENT	1/8/19	PRESENT	36 units	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 8, 2025
-----------	---	------	----------------

IV. CIVIL SERVICE ELIGIBILITY


27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Sub-Professional	80.6	12/8/18	SAINT JOSEPH COLLEGE, MAASIN, SOUTHERN LEYTE	N/A	N/A
	Career Service Professional	80.17	7/8/22	SAINT JOSEPH COLLEGE, MAASIN, SOUTHERN LEYTE	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

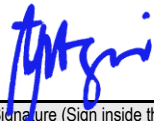
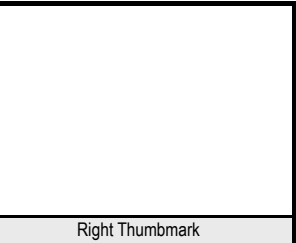
[illegible]

<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE				DATE	8/8/2025		

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
N/A	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FINANCIAL MANAGEMENT WEBINAR	12/7/21	07/15/2021	24.0	Technical	DOST-PCAARRD
	Re-Orientation of Employees' Duties and Responsibilities and Good Customer Service	9/23/2021	9/23/2021	8.0	Technical	VSU
	Intensifying Vegetable Production	8/3/21	9/3/21	8.0	Technical	ViCARP
	Training-Workshop on Selected Quantitative Methods for Impact Evaluation	9/3/20	3/13/2020	40.0	Technical	ViCARP/DOST-PCAARRD
	Harmonization of Data for RAISE Knowledge Management System (KMS) and Real Time Monitoring System (RTMS)	10/21/2022	10/21/2022	16.0	Technical	ViCARP/DOST-PCAARRD
	Working Towards Personal Effectiveness	07/21/2023	7/25/2023	24.0	Technical	POAP
	FINANCIAL MANAGEMENT Seminar	11/16/2023	11/17/2023	24.0	Technical	ViCARP/DOST-PCAARRD
	Research Management Training	5/12/23	7/12/23	24.0	Technical	PhilARM
	Training on IEC Management, Production, and Dissemination for Regional S&T Communicators	07/15/2024	07/19/2024	40.0	Technical	VICARP/DOST-PCAARRD
	Training on Mainstreaming Science: Promoting R&D results in the Regions through Integrated Marketing Communication (IMC).	05/21/2024	05/24/2024	40.0	Technical	VICARP/DOST-PCAARRD
	Post Evaluation and Writeshop for Rootcrops FIESTA.	05/13/2024	05/14/2024	24.0	Technical	VICARP
	Rootcrops Farms and Industry Encounters through Science and Technology Agenda (FIESTA).	04/24/2024	04/25/2024	24.0	Technical	VICARP
	Proposal Development Addressing Communication Needs of the PCAARRD Regional R&D Consortia.	7/3/24	8/3/24	16.0	Technical	ViCARP/DOST-PCAARRD
	Promoting Science and Technology (S&T) through Exhibits: Planning and Managing S&T Bazaar.	5/3/24	6/3/24	16.0	Technical	VICARP/DOST-PCAARRD
	Principles of Graphic Design	1/2/25	2/28/2025	16.0	Technical	University of the Philippines
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	READING BOOKS	N/A		N/A		
	COMPUTER LITERATE (MICROSOFT AND OTHER PROGRAMS IN THE COMPUTER)	N/A		N/A		
	EDITING VIDEOS	N/A		N/A		
	DESIGN AND LAY-OUT OF CERTIFICATES	N/A		N/A		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	8/8/2025
-----------	---	------	----------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	If YES, give details: _____													
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	If YES, give details: _____													
	If YES, give details: Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: _____													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: _____													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	If YES, give details: _____													
	If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): _____													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>JOSE L. BACUSMO</td><td>STA. CRUZ, BAYBAY CITY, LEYTE</td><td>09686906880</td></tr><tr><td>MARIA JULIET C. CENIZA</td><td>VSU, BAYBAY CITY, LEYTE</td><td>09173095016</td></tr><tr><td>PAULINE S. CAINTIC</td><td>GUADALUPE, BAYBAY CITY, LEYTE</td><td>09262953624</td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	JOSE L. BACUSMO	STA. CRUZ, BAYBAY CITY, LEYTE	09686906880	MARIA JULIET C. CENIZA	VSU, BAYBAY CITY, LEYTE	09173095016	PAULINE S. CAINTIC	GUADALUPE, BAYBAY CITY, LEYTE	09262953624
NAME	ADDRESS	TEL. NO.												
JOSE L. BACUSMO	STA. CRUZ, BAYBAY CITY, LEYTE	09686906880												
MARIA JULIET C. CENIZA	VSU, BAYBAY CITY, LEYTE	09173095016												
PAULINE S. CAINTIC	GUADALUPE, BAYBAY CITY, LEYTE	09262953624												
42. _____														
<div><div><div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div><div>Government Issued ID: SSS</div><div>ID/License/Passport No.: 0111-4846658-9</div><div>Date/Place of Issuance: 04/2015-CEBU CITY</div></div><div><div><div></div><div>Signature (Sign inside the box)</div><div>8/8/2025</div><div>Date Accomplished</div></div><div><div></div><div>Right Thumbmark</div></div></div><div>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</div></div>														

Person Administering Oath