

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	NABONG		
FIRST NAME	KENNA	N/A	
MIDDLE NAME	LUNA		
3. DATE OF BIRTH (mm/dd/yyyy)	11/19/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	KANANGA LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	DON PABLO TAN ST. House/Block/Lot No. _____ Street _____ POBLACION Subdivision/Village _____ Barangay _____ KANANGA LEYTE City/Municipality _____ Province _____
7. HEIGHT (m)	1.40	ZIP CODE	6531
8. WEIGHT (kg)	47		
9. BLOOD TYPE		18. PERMANENT ADDRESS	DON PABLO TAN ST. House/Block/Lot No. _____ Street _____ POBLACION Subdivision/Village _____ Barangay _____ KANANGA LEYTE City/Municipality _____ Province _____
10. GSIS ID NO.	N/A	ZIP CODE	6531
11. PAG-IBIG ID NO.	1212-8277-9343		
12. PHILHEALTH NO.	1325-3019-4233		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	N/A	20. MOBILE NO.	09984648312
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	kennanovan@gmail.com

II. FAMILY BACKGROUND

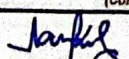
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	NABONG		N/A	N/A
FIRST NAME	SEMEON	JR.		08/19/1862
MIDDLE NAME	SANCHEZ			
25. MOTHER'S MAIDEN NAME				
SURNAME	LUNA			09/13/1964
FIRST NAME	GINA			
MIDDLE NAME	HUYO-A			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TOMAS M. CONDE CENTRAL SCHOOL	N/A	26/06/2004	02/07/2010	N/A	2010	
SECONDARY	KANANGA NATIONAL HIGHSCHOOL	N/A	02/07/2010	06/07/2014	N/A	2014	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN FORESTRY	08/08/2016	30/06/2020	N/A	2020	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN FORESTRY	15/02/2021	On-going			DOST-ASHTRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	8/28/29
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CAREER SERVICE / RA 1090 (BOARD / BAR) UNDER
SPECIAL LAWS / CES / CSEE
BARANGAY ELIGIBILITY / DRIVER'S LICENSE

RATING
(If Applicable)

DATE OF
EXAMINATION /
CONFIRMANT

PLACE OF EXAMINATION / CONFERMENT

LICENSE (if applicable)

NUMBER

Date of
Validity

Forester

83.5

10/26-27/2022

Tacloban City

16363

11/19/2026

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

V. WORK EXPERIENCE
Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.

20

INCLUSIVE DATES
(mm/dd/yyyy)

POSITION TITLE
(Write in full/Do not abbreviate)

DEPARTMENT / AGENCY / OFFICE / COMPANY
(Write in full/Do not abbreviate)

MONTHLY
SALARY

SALARY/ JOB/ PAY GRADE (if applicable)/ STEP (Format "00-0") INCREMENT
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STATES OF
APPOINTMENT

SERVICE
(Y/N)

Free

To

05/16/2021

02/16/2022

Science Research Aide

VISAYAS STATE UNIVERSITY

14000.00

N/A

JO

Y

SIGNATURE

DATE


3/28/24

20.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	FORESTRY STUDENT'S SOCIETY	08/20/2018	5/18/2019	N/A	VICE PRESIDENT
	SOCIETY OF FILIPINO FORESTERS	11/04/2022	11/19/2026	N/A	MEMBER

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE (KNOWLEDGE IN MS WORD, POWER POINT, AND EXCEL)	N/A	SOCIETY OF FILIPINO FORESTERS
EXCELLENT LEADERSHIP SKILLS	N/A	ADVENTIST MINISTRY IN COLLEGE UNIVERSITY AND STUDENTS - VSU MAIN
GOOD COMMUNICATION SKILLS	N/A	GOD'S ARMY IN MINISTRY, EVANGELISM AND REACHING OUT SOULS MASTER GUIDE CLUB
TEAMWORK AND INTERPERSONAL SKILLS	N/A	

SIGNATURE		DATE	8/28/24
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DENNIS P. PEQUE	VISAYAS STATE UNIVERSITY	N/A

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: PRC ID
ID/License/Passport No.: 16363
Date/Place of Issuance: 12/29/2023, ORMOC CITY

Signature (Sign inside the box)
6/28/24
Date Accomplished



SUBSCRIBED AND SWORN to before me this

AUG 28 2024

ATTY. ALLAN R. CASTRO

NOTARY PUBLIC

Real St., Polina, Kananga, Leyte
ATTORNEY'S ROLL NO. 56468
N.C. No. ORM-22-12-040-NC;
valid until Dec 31, 2024
IBRLT No. 11076, Leyte
TIN: 168-552-523

DOC. NO. 371
PAGE NO. 76
BOOK NO. 16
SERIES OF 2024