

## MARYJOY ABAPO SAAVEDRA

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May 11, 2021

**HONEY SOFIA V. COLIS**

OIC Director, ODHRM

Visayas State University

Baybay City, Leyte, Philippines

Dear Ma'am,

Good day!

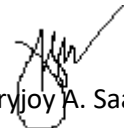
I was pleased after reading that you are in need of a College Librarian I in your institution as posted in Simply Hired Librarian page in Facebook. I am writing this letter to express my interest in applying for the said position. Attached herewith are my completed CS Form No. 212, certificate of eligibility, and transcript of records for both undergraduate and graduate programs.

I have been working in libraries since 2008 —I was once a working scholar assigned in the library system of the University of San Carlos since first year in college; graduated in 2012 and worked as a librarian even before I took and passed the licensure examination for librarians.

With my degree in library and information science, and the experiences I had with my previous employers, I believe that I can play the role expected of me for the said position.

I will be glad to hear from you soon.

Sincerely,



Maryjoy A. Saavedra