

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	APILAR			
FIRST NAME	ED REIGH	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DARGANTES			
3. DATE OF BIRTH (mm/dd/yyyy)	4/20/1985	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS		
7. HEIGHT (m)	1.65 METERS	ZIP CODE	1250 Street GUADALUPE Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province	
8. WEIGHT (kg)	71 KGS		6521-A	
9. BLOOD TYPE	B+		18. PERMANENT ADDRESS	1250 GUADALUPE House/Block/Lot No. Street
10. GSIS ID NO.			ZIP CODE	Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
11. PAG-IBIG ID NO.				6521-A
12. PHILHEALTH NO.	12-050804935-3			
13. SSS NO.	062-836-0106	19. TELEPHONE NO.		
14. TIN NO.	277581749	20. MOBILE NO.	+63 927 909 0493 (Globe) / 0948 964 0699 (Smart)	
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	edreigh.apilar@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	APILAR		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JESSA MAE	NAME EXTENSION. SR	ZION DREI SARAYEN APILAR	9/5/2016
MIDDLE NAME	SARAYEN			
OCCUPATION	TEACHER II			
EMPLOYER/BUSINESS NAME	DepEd Baybay City Division			
BUSINESS ADDRESS	Diversion Road, Baybay City, Leyte			
TELEPHONE NO.				
24. FATHER'S SURNAME	APILAR			
FIRST NAME	EDUARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GALOLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	DARGANTES			
FIRST NAME	JULITA			
MIDDLE NAME	ORAPA		(Continue on separate sheet if necessary)	


III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL  (Write in full)	BASIC EDUCATION/DEGREE/COURSE  (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED  (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY	1992	1998		1998	N/A
SECONDARY	VSU LABORATORY HIGH SCHOOL	SECONDARY	1998	2002		2002	N/A
VOCATIONAL /	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS in Agribusiness	2002	2007		2007	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A		N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 1, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
3rd Quarter Convergence Meeting-cum- Capacity Building of the Heads of the Regional and School Division Offices' Administrative Officers of the Implementing Units	09/18/2023	09/20/2023	24 hrs		DepED Catbalogan City Division
Seminar on Accounting for Non-Accountants	07/24/2023	07/27/2023	32 hrs		Commission on Audit (COA Region VIII)
Virtual Training on Management Audit	06/06/2023	06/09/2023	16 hrs		Association of Government Internal Auditors, Inc.
Capability Building of Administrative Assistants and Officers on Personnel Actions	04/03/2023	04/04/2023	16 hrs		DepEd Baybay City Division
Symposium on Gender Equality and Inclusive Society	03/24/2023	03/24/2023	8 hrs		DepEd Baybay NHS
Training Workshop on Literacy Instruction and Integrative Assessment	02/07/2023	02/09/2023	24 hrs		DepEd Baybay NHS
Visayas Cluster Assembly on Responsible Public Sector Unionism with the theme:"Edukalidad: Ating Hangad at Responsibilidad"	08/24/2022	08/26/2022	24 hrs		DepEd NEU
First Quarter Convergence of Regional, Schools Division Offices, and Implementing Units' Administrative Officials	03/23/2022	03/24/2022	16 hrs		DepEd Baybay City Division
School-Based Rollout Seminar on Values Restoration Program and Launching of Project CREATE	02/16/2022	02/18/2022	24 hrs		DepEd Baybay NHS
Training Workshop on Literacy and Numeracy Skills for Selected Teachers of Baybay National High School	12/14/2021	12/16/2021	24 hrs		DepEd Baybay NHS
Gender Sensitivity, Mainstreaming, and Analysis Training for Newly-hired Non-Teaching Personnel of Baybay City Division	10/25/2021	10/27/2021	24 hrs		DepEd Baybay City Division
Online Webinar on Bookkeeping Course via ZOOM	03/22/2021	03/26/2021	40 hrs		Union of Enterprising Cooperative (UNECO)
LIVE Webinar on QuickBooks Skill, Accounting for Non- Accountants and Bookkeeping for Beginners	03/02/2021	03/06/2021	40 hrs		TrendStatic Corporation
Online Teaching Course Training and Coaching	08/19/2020	08/25/2020	40 hrs		Online Teaching Academy
Online Seminar in Teaching English as a Foreign Language	07/29/2020	08/18/2020	120 hrs		TEFL Professional Development Institute
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
N/A	N/A		N/A		
(Continue on separate sheet if necessary)					
SIGNATURE			DATE	April 1, 2024	

