



SOFIA TAGOCTOC

ASPIRING PROFESSIONAL

CONTACT

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SKILLS

- Effective Communication
- Technical Proficiency
- Multitasking
- Patience and Empathy
- Problem-Solving
- Attention to Detail
- Adaptability
- Active Listening

LANGUAGES

- English (Fluent)
- Tagalog (Fluent)
- Waray (Fluent)

REFERENCE

John Paul Duavis

Geodata Solutions Inc. /
Programmer

Phone: 09927845539

Email : duavis.jp@gmail.com



PROFILE

I'm a motivated and detail-oriented individual looking to kick-start my career in a role where I can learn, grow, and make a real impact. I pick things up quickly, work well with others, and genuinely enjoy helping people. With a strong work ethic and a solid foundation in tech, I'm ready to take on challenges, build hands-on experience, and be a reliable part of a team that values great service and collaboration.



EXPERIENCE

Internship

Eastern Visayas State University

JULY 2022 - AUGUST 2022

- Maintenance of computers resulting in a decrease of technical issues during laboratory sessions.
- Maintained detailed records of repairs, replacements, and system improvements.
- Provided technical support for laboratory equipment, ensuring smooth operation during student experiments and research activities.
- Collaborated with faculty and students to implement improvements in system efficiency and hardware performance.
- Assisted in assembling and testing electronic components used in automation and control systems.



EDUCATION

Bachelor of Science in Electronics Engineering

Eastern Visayas State University - College of Engineering
2018 - 2023

ICT Programming

ACLC College of Tacloban
2016 - 2018



CERTIFICATION

Electronics Technician Exam

October 2024

Civil Service Exam

Professional
June 2022