

REWARDS AND RECOGNITION
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COMPUTATION OF FINAL INDIVIDUAL RATING FOR ADMINISTRATIVE STAFF

Annex P

Name of Administrative Staff:

DOREEN B. ALBA

	Particulars (1)	Numerical Rating (2)	Percentage Weight (3)	Equivalent Numerical Rating (2x3)
3.	Numerical Rating per IPCR	4.92	70%	3.44
4.	Supervisor/Head's assessment of his contribution towards attainment of office accomplishments	5.00	30%	1.5
		TOTAL NUMERICAL RATING		4.94

TOTAL NUMERICAL RATING: Add: Additional Approved Points, if any:

TOTAL NUMERICAL RATING:

4.94

4.94

FINAL NUMERICAL RATING

4.94

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

Reviewed by:

DOREEN B. ALBA Name of Staff

Department/Office Head

Recommending Approval:

RYSAN C. GUINOCOR

Dean/Director

Approved:

DANIEL LESLIE S. TAN Vice President