

VISAYAS STATE UNIVERSITY
PERSONAL DATA SHEET
For Job Order Workers



Print Legibly: Mark appropriate boxes with "x" and use separate sheet if necessary

1. SURNAME	P A S R O Q U E Z		
FIRST NAME	M A R D E L		
MIDDLE NAME	C O N C I L L O		
3. DATE OF BIRTH (mm/dd/yyyy)	0 5 2 1 1 9 8 4	2. NAME EXTENSION (e.g. Jr., Sr.)	
4. PLACE OF BIRTH	BAYBAY CITY		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify		
7. CITIZENSHIP	FILIPINO	9. WEIGHT (kg)	
8. HEIGHT (m)		10. BLOOD TYPE	
11. PRESENT ADDRESS	BRGY. PATAG, BAYBAY CITY, LEYTE, PHILIPPINES		
12. ZIP CODE	6521		
13. TEL NO./CEL NO.	0994 411 8436		
14. PHILHEALTH NO.	13-202048126-2		
15. TIN NO.	307-259-869-000		
16. PAG-IBIG ID NO.	121314499653		
17. SPOUSE'S SURNAME			DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME			
MIDDLE NAME			
19. HIGHEST EDUCATIONAL ATTAINMENT	<input type="checkbox"/> Elementary (Grade /Graduate) <input checked="" type="checkbox"/> High School (1st, 2nd, 3rd, 4th, Graduated) <input type="checkbox"/> College (1st, 2nd, 3rd, 4th, Graduated) Degree: BSA		
20. CAREER SERVICE ELIGIBILITY	<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input checked="" type="checkbox"/> Others, specify:		

21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)	DEPARTMENT/ AGENCY/ OFFICE/COMPANY/ PROJECT (Write in full)	SALARY (Day/Monthly)	STATUS APPOINTMENT (Partial/Temporary/Job Order)	GOVT SERVICE (Yes/No)
From	To					
06/01/2006	05/10/2010	SCREENER	MARINE ANGEL	MONTHLY	JOB ORDER	NO
06/01/2013	05/10/2017	SCREENER	MARINE ANGEL	MONTHLY	JOB ORDER	NO
01/01/23	PRESENT	LABORER	FACULTY OF VETERINARY MEDICINE	MONTHLY	JOB ORDER	YES

22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al)	PROFECIENCY (Please Check)			REMARKS
	Highly Skilled	Average	Fair	
COMPUTER SKILLS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
TYPING	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
DRIVING	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
CARPENTRY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

23. RELEVANT TRAININGS/ SEMINAR/ WORKSHOP ATTENDED (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)
	From	To		
BASIC LIFE SUPPORT	06/10/2023	06/12/2023	8	
BASIC LIFE SUPPORT	03/12/2024	03/14/2024	8	
RECLAIMING PERSONNEL EFFECTIVENESS	05/28/2024	05/30/2024	8	

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines

24. COMMUNITY TAX CERTIFICATION NO.:	09735450	ISSUED AT: BAYBAY CITY	ISSUED ON (mm/dd/yyyy): 1/2/2025
SIGNATURE:	DATE ACCOMPLISHED (mm/dd/yyyy): JUNE 13, 2025		