

# AIDA L. ESTRERA

Office of the Vice President for Academic Affairs  
Visayas State University  
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## PERSONAL INFORMATION

Permanent Address : Sitio Caatoy, Brgy. Pomponan, Baybay City, Leyte  
Birthdate : May 9, 1994  
Birth Place : Baybay City, Leyte  
Height : 4'11"  
Weight : 41 kg.  
Sex : Female  
Civil Status : Single  
Religion : Roman Catholic  
Nationality : Filipino

## EDUCATIONAL BACKGROUND

Elementary	Year [From] - [To]
School : Pomponan Elementary School	2000-2006
Address : Brgy. Pomponan, Baybay City, Leyte	
Secondary	
School : Pomponan National High School	2006-2010
Address : Brgy. Pomponan, Baybay City, Leyte	
College	
Course : Bachelor of Elementary Education	2013-2017
School : Visayas State University	
Address : Baybay City, Leyte, Philippines	

## ELIGIBILITY

Licensure Examination for Teachers (77.80%)

## WORK EXPERIENCE

Clerk	Office of the Vice President for Academic Affairs (OVPA), Visayas State University, Baybay City, Leyte January 2018 to present
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## TRAININGS / SEMINARS ATTENDED

TITLE OF SEMINAR/CONFERENCE WORKSHOP/SHORT COURSES	INCLUSIVE DATES OF ATTENDANCE	SPONSORED BY
Orientation on Basic Customer Service & Work Values	Sept. 5, 2017	Office of the Director for Administration & Human Resource Development(ODAHRD)
Basic Operation of Microsoft of Office 2010	Dec. 3-21, 2018	Launcher Internet Café and Printing Services
Orientation Workshop Among JO Clerks & Laboratory Technicians	Jan. 15, 2019	Visayas State University
ISO 9001:2015 Awareness/ Re-awareness Webinar	Nov. 27, 2020	Visayas State University
Rebuilding the Economy from the Covid-19 Pandemic: The Role of SUCs and HEIs	March 5, 2021	College of Management and Economics (CME)

## SPECIAL SKILLS / INTERESTS

- Dedicated to work
- Flexible, approachable and can work under pressure
- Highly trainable
- Can easily adjust and follow instructions
- Knowledgeable in computer such as: MS Word, Excel, PowerPoint

## CHARACTER REFERENCES

### **DR. BEATRIZ S. BELONIAS**

*Vice President for Academic Affairs*  
Visayas State University  
Baybay City, Leyte 6521  
Philippines

### **CONNEL D. ANTIPASO**

*Education Program Specialist*  
Visayas State University  
Baybay City, Leyte 6521  
Philippines

### **HON. ANECITO G. MARTINEZ**

*Barangay Captain*  
Brgy. Pomponan, Baybay City, Leyte 6521  
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