

MY RESUME



REYMON PONCE

Sto. Rosario St. Brgy. Bitanhuan, Baybay City Leyte 6521 #. 09067885268/09075370078

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Summary

- Responsible and energetic professional, proficient in assisting customer service and business minded person as well as talented enough.
- **Objective-** I am applying for Driver. I would like to utilize my knowledge and skills.

PERSONAL DATA

Birthdate: March 21, 1993

Birthplace: Valencia, Carcar City, Cebu

Status: Married

Age: 29

Height: 5'4"

Weight: 65 kg.

Skills

- Computer Skills (PowerPoint, Word)
- Cooking
- Carpentry
- Repairing Appliances/Vehicle
- Knowledge in wirings

Experienced

Cook	Oct. 26, 2021 to Present
Melet Food House Cooking varieties of food.	
Technician	Mar 8,2016 to
Feb.15,2021	
Cebu Cable Tv Management Corp.-Carcar Cebu	
• Engage in collecting payment,repairing and installing cable tv.	

Cook, Service Crew&Dishwasher	May 5, 2011 to May
20,2015	
Baby Nik-Nik Kan-anan-Cebu City	
• Performed various role while working in this fast food Carinderia to be able to do my task prior to their instruction.	

Education and training

Baybay City Tech-Voc Training Center
Driving NCII
Carcar Community Skills Training and Assessment Center, TESDA (2015)
Electronics NCII
Carcar City College, City of Carcar
High School Diploma (2011)
Valencia National Vocational High School — Carcar Cebu

Certification

Regional Technical Training and Workshop for Cable Tv Personnel and Practitioner

Reference

- Mavel M. Olitres - Former Brgy.Captain
- Vilma M. Apostol -Teacher
- Melet O. Tan- Business Woman