



Krishmar Centino

WORK EXPERIENCE

NEWS CORRESPONDENT

Kodao Productions | November 2016 – December 2016

- Content Creation
- Reporting and Fact-Checking
- Teamwork and Collaboration

CYBERBACKER CAREERS

Cyberbacker | August 2021 – April 2023

- Part-time Cyberbacker
- Full-time Cyberbacker

EXECUTIVE ASSISTANT

Keller Williams Partners Realty | March 2022 – April 2023

- Transaction Coordination
- Social Media Management
- Social Media Marketing

ADMINISTRATIVE STAFF

The Scurlock Group | April 2023 – May 2023

- Administrative Support
- Lead Generation
- Scheduling and Coordination
- Customer and Client Relations

VISAYAS CONSORTIUM FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES PROGRAM

Science Research Assistant | November 2023 – Present

- Publication Support
- Office Operations Support
- R&D Management and Coordination

EDUCATION

VISAYAS STATE UNIVERISTY

June 2015 – August 2023

Bachelor of Science in Agriculture major in Soil Science with a specialization in Soil Conservation

REFERENCES

- Katrina Romero-Jones | Keller Williams Partners Realty/Real Estate Broker | katrina64@kw.com
- Dr. Pauline S. Caintic | ViCARP/Regional R&D Coordinator | Visayas State University/Assistant Professor | pauline.caintic@vsu.edu.ph
- Dr. Dennis P. Peque | Director, Regional Climate Change Research and Development Center (RCCRDC) | Former ViCARP Director, Former VSU VP for Research, Extension, and Innovation
- Dr. Maria Juliet Ceniza | Former ViCARP Director, Former VSU VP for Research, Extension, and Innovation

CONTACT INFO



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Address

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PROFESSIONAL SKILLS

- Calendar Management
- Appointment Setting, Scheduling
- Graphic Design
- Social Media Management
- Data Entry and Retrieval
- Email Marketing
- CRM Management
- Laboratory Technical Proficiency
- Research Methodology
- Documentation Skills

SOFTWARE EXPERIENCE

- Microsoft Office Suite
- Xara Designer Pro 7, X11
- Canva
- Wordpress
- ClickUp
- Google Calendar
- Zillow
- LionDesk
- Salesforce
- KW Command