



LAUNCHER Internet Café and Printing Services

A. Bonifacio St., Baybay City, Leyte

Telephone : (053) 563-8015 Mobile: 09369561923

Presents this

Certificate of Training

to

Liza A. Velasco

for having successfully completed the course in

**Basic Operations of Microsoft Office 2016
(Word, Excel, PowerPoint)**

January 6 - 20, 2020

Engr. Jose A. Mora, Jr.
Instructor