

August 23, 2021

PROF. JETT C. QUEBEC, PhD
Department Head
Department of Liberal Arts & Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Quebec**:

To be in government service has always been my desired profession. I do believe that I could utilize my skills and gain further experience while making a significant contribution to the growth and success of the institution as well as to the society as a whole.

I am **Rhonah Rose L. Torrente**, from Hilongos, Leyte. I am a former Philippine Business for Social Progress, Program Officer who handles regional project implementation and management for a corporate-led, social development NGO in the Philippines that seeks to reduce poverty in the country. Based in the Visayas, my work primarily includes research and analysis; conducting training discussions, capability building, strategic planning and leads programs on Health and Education of corporate social responsibility; meeting programmatic targets through project development and management; resource mobilization and lead knowledge management of projects under the health and education portfolio. I hold a Master's Degree in Public Administration and a Bachelor's Degree in Political Science. I am hopeful that my experience, nature of profession, and educational background may prove me to be a valuable part of the program the corporate foundation is offering.

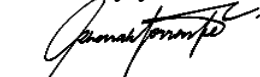
I have been equipped with the indispensable knowledge and skills in my field of specialization. The experiences I had with my previous job equipped me with a great deal of knowledge and skills in my field of specialization. It also comprises my social efficiency and effectiveness towards dealing with other people. That experience I had in the field cultivated me to become an effective and competitive individual. I strongly believe that "determination is nothing without dedication and hardwork." Thus, being in a corporate foundation entails a unique position to influence and positively shape the way forward.

The enclosed document will provide you with additional information concerning my educational preparation and qualifications for the **Faculty Part-Time** position in the **Department of Liberal Arts & Behavioral Sciences**.

I am willing for an interview at your most convenient time. You can contact me thru my cell phone number 0917-119-2074 or email me at rhonahrtorrente@gmail.com

Hoping to hear for your favorable response. Thank you & God Bless!

Sincerely yours,



Rhonah Rose L. Torrente
Applicant