## **PERSONAL DATA SHEET**

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filling of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE T	on made in the Personal Data Sheet and the Wol	T (PDS) BEFORE ACCOMPLI	SHING THE PE	S FORM.	SIONAL	casers against th	4127 758	TAS IN	
Print legibly. Tick appropriate boxes (  I. PERSONAL INFORMATION	and use separate sheet if necessary, Indicate N/A if	rnot applicable. DO NOT ABBRI	EVIATE.		CS ID No.		(Do not fill up. Fo	r GSC use anly)	
2 SURNAME	TENAJA								
FIRST NAME	DAILINE			NAME EXTENSION (JR., SR)					
MIDDLE NAME	MAYLAS								
3. DATE OF BIRTH		16. CITIZENSHIP							
(mm/dd/yyyy)	07/13/1985	io, ornacioni		☑ Filipin	10	Dual Citizenship  by birth	by naturaliza	ation	
4. PLACE OF BIRTH	CALOOCAN CITY, METRO MANILA	If holder of dual citizen	ship,	Pls. indicate country:					
5. SEX	☐ Male			Philippines			-		
6 CIVIL STATUS	✓ Single	17. RESIDENTIAL ADDRESS							
O GIVIE STATUS	☐ Widowed ☐ Separated				ise/Block/Lat No.  BITIO KAATOY P			Street POMPONAN	
	Other/s:	Subo		division/Village			Barangay LEYTE		
7. HEIGHT (m)	1.524		Cit	bAYBAY ly/Municipality	BAYBAY y/Municipality		Province		
8. WEIGHT (kg)	43	ZIP CODE				6307	Sel Rei		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	Hous	se/Block/Lat No.			Street	75.01	
10. GSIS ID NO.	N/A	SI		TIO KAATOY	EAR)	P	POMPONAN		
11. PAG-IBIG ID NO.	N/A	SASSIFICATION	ATUBAR	BA	YBAY	1 20000	Berangay LEYTE		
12. PHILHEALTH NO.	020503670209	ZIP CODE	Cri	ty/Municipality	ACIMHO	Province 6521			
13. SSS NO.	3401850199	19. TELEPHONE NO.	N			N/A			
14. TIN NO.	304385372	20. MOBILE NO.	-	09670211069					
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	dia.tenaja@gmail.com						
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	N/A		23. NAME of CHII	LDREN (Write	full name and lis	st all)	DATE OF BIRT	'H (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR)		N/A			N	/A	
MIDDLE NAME	N/A								
OCCUPATION									
EMPLOYER/BUSINESS NAME									
BUSINESS ADDRESS									
TELEPHONE NO.									
24. FATHER'S SURNAME	TENAJA								
FIRST NAME	PRIMO	NAME EXTENSION (JR., SR)							
MIDDLE NAME	ALIPIAN								
25. MOTHER'S MAIDEN NAME							SOM S		
SURNAME	MAYLAS	Designation of the last of the							
FIRST NAME	VIOLA								
MIDDLE NAME	ANDRADE		(Continue on separate sheet If necessary)						
III. EDUCATIONAL BACKG	ROUND		SERVICE SERVICES			and the last of the		SCHOLARSHIP/	
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	EE/COURSE	PERIOD OF A	To To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC HONORS RECEIVED	
PRODUCTION OF LONG OF SECTION						Mar Personal	1000		
ELEMENTARY	CAYBIGA ELEMENTARY SCHOOL	NA		14/06/1992	28/03/1998	GRADUATE	1998		
ELEMENTARY SECONDARY	CAYBIGA ELEMENTARY SCHOOL  CAYBIGA HIGH SCHOOL	WA WA		14/06/1992 20/06/1998	28/03/1998	GRADUATE	2002		
SECONDARY  VOCATIONAL /	CAYBIGA HIGH SCHOOL	N/A		20/06/1998					
SECONDARY  VOCATIONAL / TRADE COURSE	CAYBIGA HIGH SCHOOL  N/A  POLYTECHNIC UNIVERSITY OF THE	N/A N/A BACHELOR OF SCIENCE I		20/06/1998	15/03/2002	GRADUATE	2002		

IV. CIVIL S	SERVICE ELI	GIBILITY							
27. CARE		1080 (BOARD/BAR) UNDER	RATING	DATE OF				LICENSE (if ap	oplicable)
BA	SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		(If Applicable)	EXAMINATION / PLACE OF EXAMINATION / CONFERMENT		TION / CONFER	RMENT	NUMBER	Date of Validity
CAREER S	SERVICE PRO	FESSIONAL ELIGIBILITY	81.1	October 14, 2018	Tagbila	ran City	TA THE COM		
					BR JAG				
					BAYLAS	-	-		
	ave (3 tales	E C and C							
/ WORK	FUNCTION		(Соп	tinue on separate sheet h	necessary)	No. of Concession, Name of Street, or other Conc			
	EXPERIENCI vate employm	: ent. Start from your recent	work) Description	of duties should be	indicated in the attached	l Work Exp	erience sheet		
	USIVE DATES nm/dd/yyyy)	POSITION TI (Write in full/Do not a		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
17/08/2015	12/31/2020	COMMUNITY FAC	CILITATOR	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT		26888.64	SG14	cos	YES
10/09/2014	15/06/2015	TECHNICAL SERVICE R	EPRESENTATIVE			23500.00	SG12	cos	NO
15/01/2013	30/08/2014	TECHNICAL SERVICE R	EPRESENTATIVE	STREAM GLOBAL SERVICES		20000.00	SG10	cos	NO
14/09/2006	25/11/2013	ENGLISH TU	JTOR	ENGLISH CHANNEL.COM		18000.00	SG09	CONTRACT	NO
					ALCONOMIC PROPERTY.				
					53.000				
					8.087		DOLLTON !		
					2. NO. 62 BOOK				
			(Con	tinue on separate sheet il	necessary)				
SIGNATURE		nif		DATE	1000		March 6, 2021		

NA	VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMEN			Y ORGANIZATI	IONS	
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	SIGNATURE	_		DAT	TE .	March 6, 2021  CS FORM 212 (Revised 2017), Page 3 of 4

34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate				
Bureau or Department where you will be approinted,	Sapervision over you in the office,			
a, within the third degree?		YES INO		
b. within the fourth degree (for Local Government Unit - Care	eer Employees)?	YES NO		
	If YES, give details:			
35. a. Have you ever been found guilty of any administrative offe	ense?	☐ YES ☑ NO		
		If YES, give details:		
		T VEC T NO		
b. Have you been criminally charged before any court?		☐ YES ☑ NO If YES, give details:		
		Date Filed:		
		Status of Case/s:		
36. Have you ever been convicted of any crime or violation of ar	ny law, decree, ordinance or regulation by	☐ YES ☑ NO		
any court or tribunal?		If YES, give details:		
37. Have you ever been separated from the service in any of the	e following modes: resignation, retirement,	☐ YES ☑ NO		
dropped from the rolls, dismissal, termination, end of term, f	inished contract or phased out (abolition)	If YES, give details:		
in the public or private sector?	E a baldaribia da babasa (asasa	Resigned		
38. a. Have you ever been a candidate in a national or local election.	ction held within the last year (except	☐ YES ☑ NO If YES, give details:		
		THE PARTY OF THE P		
<ul> <li>b. Have you resigned from the government service during the election to promote/actively campaign for a national or local</li> </ul>		☐ YES ☑ NO If YES, give details:		
		II 1ES, give details.		
39. Have you acquired the status of an immigrant or permanent	resident of another country?	☐ YES ☑ NO		
		If YES, give details (country):		
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	and Carta for Disabled Persons (PA 7277):			
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please				
a. Are you a member of any indigenous group?		☐ YES ☑ NO		
		If YES, please specify:		
b. Are you a person with disability?		If YES, please specify ID No:		
c. Are you a solo parent?		☐ YES ☑ NO		
		If YES, please specify ID No:		
41. REFERENCES (Person not related by consanguinity or affinity to applicate	nt (appointee)			
NAME	ADDRESS	TEL NO.		
EDIZA MAE F. CENIZA	MANDAUE CITY, CEBU	9095440330		
		9773138658		
	SHIOBEEJEAN B. ALIAS CORTES, BOHOL			
JOELITO P. YANA	COMPOSTELA, CEBU	9954890037		
42. I declare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertir				
Philippines. I authorize the agency head/authorized represe	ntative to verify/validate the contents state	ed herein.		
agree that any misrepresentation made in this docu administrative/criminal case/s against me.	ment and its attachments shall caus	te the filing of DAILINE M. TENAJA		
administrative/critinial case/s against the.				
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	THE RESERVE AND ADDRESS OF THE PARTY OF THE			
PLEASE INDICATE ID Number and Date of Issuance	- it			
Government Issued ID: PASSPORT	//			
ID/License/Passport No.; P8279402A	Signature (sign inside trie t			
Date/Place of Issuance: 08/09/2018	Date Accomplished	Right Thumbmark		
SUBSCRIBED AND SWORN to before me this	affiant cubih	iting his/her validly issued government ID as indicated above.		
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	Person Administering Oal			
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