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Kizzy Mae S. Boja  
Tabok, Hindang, Leyte  
[kizzymaeboja@gmail.com](mailto:kizzymaeboja@gmail.com)  
+639639170178

**DR. MARIA VANESSA E. GABUNADA**

Department Head  
Department of Liberal Arts and Behavioral Sciences (DLABS)  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Gabunada,

Greetings of peace!


I have learned that the Department of Liberal Arts and Behavioral Sciences (DLABS) is hiring part-time instructors. Being a degree holder specializing in Social Studies, I am eager to resecure a position in your esteemed department and make a significant contribution to realizing your vision and purpose.

Despite my short job experience, I believe I can transcend the role of being a part-time instructor since I was honed by my one school year experience at the Department of Liberal Arts and Behavioral Sciences (DLABS) and the VSU Department of Teacher Education during my teaching internship. As a future professional teacher, I can say that my experiences, both as a part-time instructor and in my teaching internship, helped me further develop my skills and knowledge about the teaching profession.

Truth being served, I still lack experience but I can guarantee that I can work and meet your expectations through my skills, knowledge, and values, especially with the added guidance of your department. With my recent experience, I was able to immerse myself in diverse students imparting knowledge, and at the same time, learn from them. I hope and would love to continue the pursuit of teaching and extend my experience in the nurturing and welcoming culture of the Department of Liberal Arts and Behavioral Sciences (DLABS).

I am beyond grateful for sparing some of your time and attention for reading this far. I would love to hear from you regarding the job position details and begin the hiring process's next steps.

Sincerely,

  
Kizzy Mae S. Boja