

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MERA FUENTES		
FIRST NAME	ANDREW	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CABEROS		
3. DATE OF BIRTH (mm/dd/yyyy)	02/01/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	KANANGA	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street LOWER POBLACION HILOCTOGAN Subdivision/Village Barangay KANANGA LEYTE City/Municipality Province
7. HEIGHT (m)	1.70	ZIP CODE	6531
8. WEIGHT (kg)	74		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	House/Block/Lot No. Street LOWER POBLACION HILOCTOGAN Subdivision/Village Barangay KANANGA LEYTE City/Municipality Province
10. GSIS ID NO.	2005804536	ZIP CODE	6531
11. PAG-IBIG ID NO.	121255418127		
12. PHILHEALTH NO.	132506065139		
13. SSS NO.	0643336717	19. TELEPHONE NO.	N/A
14. TIN NO.	382204537	20. MOBILE NO.	09391347145
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	andrewmerafuentes@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	MERA FUENTES		N/A	N/A
FIRST NAME	ROGELIO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	PEPITO		N/A	N/A
25. MOTHER'S MAIDEN NAME	LUCIANA URDANEZA CABEROS		N/A	N/A
SURNAME	CABEROS		N/A	N/A
FIRST NAME	LUCIANA		N/A	N/A
MIDDLE NAME	URDANEZA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HILOCTOGAN ELEMENTARY SCHOOL	ELEMENTARY	2004	2010	N/A	2010	VALEDICTORIAN
SECONDARY	LIM-AO NATIONAL HIGH SCHOOL	HIGH SCHOOL	2010	2014	N/A	2014	SALUTATORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN MECHANICAL ENGINEERING	2014	2019	N/A	2019	
GRADUATE STUDIES	MAPUA UNIVERSITY	MS MECHANICAL ENGINEERING	2023	2025	27	N/A	

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	August 1, 2025

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	August 1, 2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Hilutogan Elementary School	12/07/2023	12/07/2023	4.0	Guest Speaker - Commencement Exercises
	Lim-ao National High School	30/06/2022	30/06/2022	4.0	Guest Speaker - 16th Commencement Exercises
	Barangay Council - Hilutogan, Kananga	08/13/2020	08/13/2020	4.0	Tree Planting

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	PIFPO 2nd Biennial National Convention: Competency, Collaboration, and Compliance Towards a Fire-Safe Philippines	05/09/2024	07/07/2024	24.0	Technical	Philippine Integrated Fire Protection Organization
	PIFPO 2nd Biennial National Convention: Pre-Convention Seminar Series	03/08/2024	31/08/2024	32.0	Technical	Philippine Integrated Fire Protection Organization
	General Membership Meeting & Technical Seminar of PSIM Tacloban Chapter	24/08/2024	24/08/2024	4.0	Technical	Pambansang Samahan ng Inhenyero Mekanikal
	Thesis and Dissertation Workshop	14/03/2024	14/03/2024	4.0	Research	Engineering, Research, and Development for Technology, & Mapua DRIVE
	Intellectual Property Basics Webinar	26/02/2024	26/02/2024	4.0	Research	Engineering, Research, and Development for Technology, & Mapua DRIVE
	Basic Occupational Safety and Health (BOSH) with Training of Trainers	05/02/2024	09/02/2024	40.0	Technical	J3 Trainers & Consultants Inc.
	Mechanical, Electrical, and Plumbing Online Course	26/01/2024	26/01/2024	4.0	Technical	Urcoursez.com
	9th PSME Visayas Regional Conference	20/06/2023	23/06/2023	20.0	Technical	Philippine Society of Mechanical Engineers
	Construction Project Management 101: Latest Trends and Best Practices for Managing Projects in 2023	02/04/2023	02/04/2023	3.0	Managerial	MST Connect Educational Consultancy
	How to Read and Interpret Construction Drawing and Specifications	29/03/2023	29/03/2023	4.0	Technical	MST Connect Educational Consultancy
	Status of and Road Ahead of Philippine Agri-Fisheries Mechanization: Focus on the Single-Cylinder Engines (SCE)	23/03/2023	23/03/2023	3.0	Technical	University of the Philippines Center for Integrative and Development Studies
	DME Research and Extension Proposal Writeshop	22/02/2023	22/02/2023	6.0	Research	Visayas State University
	College of Engineering and Technology Strategic Planning and Research, Development, and Extension Agenda Setting Workshop 2022	16/06/2022	17/06/2022	12.0	Research	Visayas State University
	Machinery and IoT Training Based on Simulation Technology in Industry 4.0	13/06/2022	13/06/2022	3.0	Technical	Metals Industry Research and Development Center - DOST
	Webiserye on Machine Shop Operations: Milling Operations	31/05/2022	31/05/2022	3.0	Technical	Metals Industry Research and Development Center - DOST
	Principles of Occupational Safety	26/05/2022	26/05/2022	3.0	Technical	Metals Industry Research and Development Center - DOST







(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	AutoCAD		Outstanding Teacher		Philippine Integrated Fire Protection Organization
	Computational Fluid Dynamics Modelling				Pambansang Samahan ng Inhenyero Mekanikal
	Proficiency in MS Office Tools				Philippine Society of Mechanical Engineers
	Online Tutoring				Institute for Educational Research and Publication
	Academic Writing				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 1, 2025
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>KENNETH ORAIZ</td> <td>PANGASUGAN, BAYBAY CITY, LEYTE</td> <td>9617962057</td> </tr> <tr> <td>JUNDY R. CASTIL, MSME, ME</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>9124147540</td> </tr> <tr> <td>ENGR. EVELYN T. PAGADOR</td> <td>THICI, BALAMBAN, CEBU</td> <td>9124463690</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	KENNETH ORAIZ	PANGASUGAN, BAYBAY CITY, LEYTE	9617962057	JUNDY R. CASTIL, MSME, ME	VISCA, BAYBAY CITY, LEYTE	9124147540	ENGR. EVELYN T. PAGADOR	THICI, BALAMBAN, CEBU	9124463690
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 50px; margin: 10px auto; text-align: center; line-height: 50px;"> Person Administering Oath </div>													