

June 4,2022

DR. ELIZAEBTH S. QUEVEDO

DEPARTMENT HEAD OF APPLIED SCIENCE AND CHEMISTRY

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am Quevedo,

Greetings!

I am interested to apply as one of your Part-time Instructor as advertised in the vsu.job.hiring page by your organization. Hope you will consider me as an applicant in your good office. I am interested to be a part of your Department in achieving the mission and vision. Hope you will give me a chance.

I am Joseph Rey F. Poliquit, 23 years old, currently residing at Kiga Street, San Isidro, Baybay City, Leyte, Philippines. I graduated in Visayas State University last 2020 as Bachelor of Science in Chemistry. I took the Chemical Technician Examination in Cebu City on October 2019, and humbly passed on the same year.

Enclose is my Curriculum Vitae for your perusal and further information. Thank you very much and I shall be pleased to receive a notice for interview in your most convenient time. I could be reached through my mobile number 09510348086, josephyerp@gmail.com.

Let me thank you most sincerely for the favorable action that you will grant to this request.

Very Truly Yours,

JOSEPH REY F. POLIQUIT