CS F	orm	No.	212
Revise	ed 20	717	

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM 1. CS ID No. (Do not fill up. For CSC use only Print legibly. Tick appropriate boxes [ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. BERSABAL 2. SURNAME NAME EXTENSION (JR., SR) BRYAN DHELL FIRST NAME BELTRAN N/A MIDDLE NAME 3. DATE OF BIRTH 02/10/1999 16. CITIZENSHIP Dual Citizenship ✓ Filipino (mm/dd/yyyy) by birth by naturalization Pls. indicate country: HILONGOS, LEYTE If holder of dual citizenship, 4. PLACE OF BIRTH please indicate the details ✓ Male Female 5. SEX N/A N/A Married 17. RESIDENTIAL ADDRESS ✓ Single 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated LIBERTY N/A Other/s: Barangay Subdivision/Village HILONGOS LEYTE 1.7 7. HEIGHT (m) City/Municipality **Province** 6524 62 8. WEIGHT (kg) ZIP CODE N/A N/A 18. PERMANENT ADDRESS 0 9. BLOOD TYPE House/Block/Lot No Street N/A LIBERTY 10. GSIS ID NO. N/A Subdivision/Villa Barangay **HILONGOS LEYTE** 11. PAG-IBIG ID NO. 121297480895 City/Municipality Province 6524 12. PHILHEALTH NO. 13-252835605-6 ZIP CODE 13. SSS NO. 35-1923268-3 19. TELEPHONE NO. N/A 14. TIN NO. 509-760-398-000 09109429253 20. MOBILE NO. 15. AGENCY EMPLOYEE NO. N/A 21. E-MAIL ADDRESS (if any) dhellbersabal@gmail.com FAMILY BACKGROUND N/A 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A FIRST NAME N/A N/A N/A MIDDLE NAME N/A N/A OCCUPATION EMPLOYER/BUSINESS NAME N/A N/A **BUSINESS ADDRESS** N/A TELEPHONE NO 24. FATHER'S SURNAME BERSABAL NAME EXTENSION (JR., SR) MANUEL FIRST NAME MIDDLE NAME **TOMIMBO** N/A 25. MOTHER'S MAIDEN NAME BELTRAN SURNAME MARY ANN FIRST NAME PANTONI (Continue on separate sheet if necessary) MIDDLE NAME HIGHEST SCHOLARSHIP! PERIOD OF ATTENDANCE YEAR NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE LEVEL/ GRADUAT ED ACADEMIC HONORS
RECEIVED LEVEL UNITS EARNED (Write in full) (Write in full) if not graduated From To ELEMENTARY LIBERTY ELEMENTARY SCHOOL **ELEMENTARY** 2007 2012 GRADUATE 2012 N/A THE SISTERS OF MARY SCHOOL -SENIOR HIGH SCHOOL 2012 2016 GRADUATE 2016 N/A SECONDARY BOYSTOWN VOCATIONAL / N/A N/A N/A N/A N/A TRADE COURSE BACHELOR OF ELEMENTARY ACADEMIC GRADUATE MLG COLLEGE OF LEARNING 2017 2021 2021 COLLEGE **EXCELLENCE EDUCATION** N/A N/A N/A N/A N/A N/A **GRADUATE STUDIES** N/A SIGNATURE DATE **OCTOBER 8, 2024** CS FORM 212 (Revised 2017), Page 1 of 4

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VI. VOLUNTARY WORK OR INVOLVEME	NT IN CIVIC / NON-GOVERNMEN	T/PEOPLE/	VOLUNTARY	ORGANIZATIO	N/S		
29. NAME & ADDRESS C (Write in		INCLUSIVE DATES (mmidd/yyyy) NUMBER O		NUMBER OF HOURS		POSITION / NATURE OF WORK	
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VII. LEARNING AND DEVELOPMENT (LE	RD) INTERVENTIONS/TRAINING F				inserve producti I		
30. TITLE OF LEARNING AND DEVELOPMENT (Write in		ATTI (mn	VE DATES OF ENDANCE (/dd/yyyy)	NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
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VIII. OTHER INFORMATION	(Co	ontinue on separa	le sheet if necessi	ary)			
	NC NC	ON-ACADEMIC DIS	TINCTIONS / RECO	OGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32.	(W	rite in fuli)			33. (Write in full)	
FAST TYPING SPEED	N/A					N/A	
CREATE POSTERS AND INFOGRAPHICS	N/A					N/A	
METICULOUS RESEARCH SKILL	N/A					N/A	
AMATEUR EDITING SKILL	N/A					N/A	
WATCHING MOVIES	N/A					NIA	
KARAOKE SINGING	N/A T.					N/A	
DOING HOUSEHOLD CHORES	N/A	ontinue on separat	e sheet if necessa	nry)		N/A	
SIGNATURE	1 Complete and a second	3.		Telegraphic and the second	ATE	OCTOBER 8, 2024	
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91. Are you ever been connicted of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  10. Have you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  10. Have you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  10. Have you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  11. Have you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  12. Lake you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  13. Have you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  14. Have you over been accordated of any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  15. Have you over been accordated or any crime or violation of any law, decree, ordinance or regulation by PYES, give details:  16. Have you over been accordated or any crime or violation or both election had within the last year (except law). If YES, give details:  17. Have you accorded from the rest, deministal, immission, and of form, finished command or phased out (abortion). If YES, give details:  18. Have you acquired from the rost, deministal, immission, and of form, finished command or phased out (abortion). If YES, give details:  18. Have you acquired from the rost, deministal, immission, and of form, finished command or phased out (abortion). If YES, give details:  19. No. If YES, give details:						
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If YES, give details:    VYS						
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Date Filed.  Status of Casels:  36. Have you ever been convicted of any crime or volation of any law, decree, ordinance or regulation by any court of tribunal?  37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished confract or phased out (aboilton) in the public or private sector?  38. Have you ever been a candidate in a national or local election held within the last year (except large you ever been a candidate in a national or local election held within the last year (except large you ever been a candidate in a national or local election held within the last year (except large you ever been a candidate).  39. Have you are been a candidate in a national or local candidate?  30. Have you are segond from the government service during the three (3)-month period before the last election to promoteleactively campaign for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277), and (c) Sulo Parents Weltare Act of 2000 (RA 8972), please answer the following items:  41. Are you a member of any indigenous group?  42. Are you a person with disability?  43. Are you a person with disability?  44. PEFERENCES (Person and essed by consequency or afficily to against in applicant in applicant in a personal part of the Republic of the Republic of the Republic of the Republic of the Philippines. Lauthorites the agency head submit of administrative Criminal cases is agricultured for presentable to verifying distance to the Republic of the Repub	b. Have you been criminally charged before any c	ourt?				
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7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  Are you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?  NAME  ADDRESS  TEL NO.  BARANGAY NAVAL, HILONGOS, LEYTE  NA  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  MARY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  NIA  BARANGAY EASTERN POBLACION, NIA  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  NIA  BARANGAY EASTERN POBLACION, NIA  BARANGAY EASTERN POBLACION, NIA  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  NIA  BARANGAY EASTERN POBLACION, NIA  BARANGAY EASTERN			-			
Are you a member of any indigenous group?  Are you a person with disability?  Are you a person with disability?  Are you a solo parent?  Are you a solo parent?  Are you a solo parent?  ARY ILLIBETH O, YAN  ARY LILIBETH O, YAN  BARANGAY EASTERN POBLACION, HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, NIA  HILONGOS, LEYTE  BARANGAY EASTERN POBLACI	40. Pursuant to: (a) Indigenous People's Act (RA 837	1); (b) Magna Carta for Disabled Persons (RA				
Are you a person with disability?  Are you a solo parent?  ADDRESS  TEL NO.  If YES, please specify ID No:  ANAME  ADDRESS  TEL NO.  ANAME  ADDRESS  TEL NO.  ARNIEL P. VISCARA  BARANGAY SASTERN POBLACION, MIA  HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, MIA  HILONGOS, LEYTE  ARRY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, MIA  HILONGOS, LEYTE  ARRY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, MIA  HILONGOS, LEYTE  ARRY LILLIBETH O. YAN  BARANGAY EASTERN POBLACION, MIA  HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, MIA  BARANGAY EASTERN POBLACION, MIA  BARANGAY EASTE	7277); and (c) Solo Parents Welfare Act of 2000 (	RA 8972), please answer the following items:				
Are you a person with disability?  Are you a solo parent?  Are you a solo parent?  Are you a solo parent?  If YES, please specify ID No:  YES  NO  If YES, please specify ID No:  YES  NO  If YES, please specify ID No:  Are you a solo parent?  NAME  ADDRESS  TEL NO.  BARANGAY NAVAL, HILONGOS, LEYTE  NAME  BARANGAY SASTERN POBLACION, N/A  HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, N/A  HILONGOS, LEYTE  Ideclare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verifylvalidate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  Government Issued ID (as-Passport, CISS, SSS, PRC, Dher's Licetus, etc.)  PLEASE INDICATE ID Number and Date of Issuance  Government issued ID. (PROFESSIONAL REGULATION COMMISION)  Ditcense/Passport No.: 1992729  Date/Place of Issuance: 03/16/2023/ORMOC CITY  SUBSCRIBED AND SWORN to before me this  Page No. 284  Page No. 294  Page N	Are you a member of any indigenous group?		☐ YES	✓ NO		
Are you a solo parent?    If YES, please specify ID No:   YES			If YES, please specify:			
Are you a solo parent?    YES, please specify ID No:   If YES, please specify ID No:	Are you a person with disability?		If YES, please specify ID No:			
A1. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)  NAME  ADDRESS  TEL. NO.  RNIEL P. VISCARA  BARANGAY NAVAL, HILONGOS, LEYTE  N/A  BARANGAY EASTERN POBLACION, HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, HI	Are you a solo parent?					
RNIEL P. VISCARA  BARANGAY NAVAL, HILONGOS, LEYTE N/A  MMA R. WAGAS  BARANGAY EASTERN POBLACION, HILONGOS, LEYTE N/A  BARANGAY EASTERN POBLACION, N/A HILONGOS, LEYTE COMPLETED AND A COMPLET OF THE PROPERTY	Ale you a solo paletic!		- Lancard Control of the Control of			
BARANGAY NAVAL, HILONGOS, LEYTE  MMA R. WAGAS  BARANGAY EASTERN POBLACION, HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, HILONGOS, LEYTE  I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  Government Issued ID: (A-Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: (CAPESSIONAL REGULATION CONTINUES) Date/Place of Issuance: 63/16/2023/ORMOC CITY  SUBSCRIBED AND SWORN to before me this  DOC. NO. 2423  Right Thumbmark  Atty, Mrs. Lourdus Madula-Vilbar Notary Public A. Prubio St. Barragay Central Py Macional Hilongos Leyte Until December 31, 2424  Firs and 851071_10, (Ve/2024; Hilongos, Leyte	11. REFERENCES (Person not related by consanguinity or affinity	to applicant /appointee)				
BARANGAY EASTERN POBLACION, HILONGOS, LEYTE  Philippines, lauthorize the agency head/authorized representative to verify/validate two contents stated herein.  agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: COMMISSION  Dictionsel Passport No.: 1992729  Date/Place of Issuance:  O3/16/2023/ORMOC CITY  Date Accomplished  Arty, Ma. Lourides  Notary Public  A. Fabio St.  Barangay Eastern POBLACION, N/A  BRYAN DHELL B. BERSABAL  PH. Date Accomplished  BRYAN DHELL B. BERSABAL	NAME	ADDRESS	TEL. NO.			
HILONGOS, LEYTE  BARANGAY EASTERN POBLACION, HILONGOS, LEYTE  BARANGAY EASTERN POBLACION BARANGAY HILONGOS, LEYTE  BARANGAY  BARANGAY HILONGOS, LEYTE  BARANGAY  BARANGAY HILONGOS, LEYTE  BARANGAY  BARANGAY HILONGOS, LEYTE  BARANGAY  BARANGAY  BARANGAY  BARANGAY HILONGOS, LEYTE  BARANGAY  BARANGAY  BARANGAY  BARANGAY  BARANGAY  BARANGA	RNIEL P. VISCARA	BARANGAY NAVAL, HILONGOS, LEYTE	N/A			
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  Government Issued ID (a Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PROFESSIONAL REGULATION COMMISION  IDILIcense/Passport No.: 1992729  Date/Place of Issuance: 03/16/2023/ORMOC CITY  SUBSCRIBED AND SWORN to before me this  DOC. No. 203  Page No. 255  BOOK No. 255  BOOK No. 203  Page No. 255  BOOK No. 2034  Page No. 255  Barangay Central Public ion. Hillongos Leyte Until December 31, 2(24)  Page No. 256  BOOK No. 2034  Page No. 2624; Hillongos, Leyte	IARY LILIBETH O. YAN	BARANGAY EASTERN POBLACION,	N/A	19/		
Complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.    Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	42. I declare under oath that I have personally acc		rue correct and			
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Rell No. 51935; Net trial Commission No.256-2023-03	Series of2024	Person Administering Oa	th IBP no. 412460;01/0	9/2024		

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: September 8, 2021 present
- Position: Office Clerk
- Name of Office/Unit: Guidance Center
- Immediate Supervisor: Arniel P. Viscara
- Name of Agency/Organization and Location: MLG College of Learning, Hilongos, Leyte
  - List of Accomplishments and Contributions (if any)
    - o Helped in making Guidance Development Plan for specific school year
    - o Prepared and accomplished monitoring tools for the unit
    - o Helped in making Career Guidance Programs for students
  - Summary of Actual Duties
    - o Takes care of clerical tasks
    - o Keeps the office and reception area in order
    - Takes down the minutes of the office and other meetings called by the immediate superior
    - o Maintains an orderly files of important records and documents
    - Helps and tallies records in making summaries of reports
    - Delivers call slips and other materials to concerned parties
    - o Follows-up reports of the office
    - o Prepares and sends notice of meeting of the superior
    - o Performs other related functions

BRYAN DHELL B. BERSABAL

(Signature over Printed Name of Employee/Applicant)

Date: October 8, 2024