

July 15, 2024

Christine Joy A. Salapare
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ROSARIO P. ABELA

Department Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

Dear Ms. Abela:

I am writing this letter to express my interest in a teaching position at Visayas State University. I graduated Cum Laude from Polytechnic University of the Philippines with a Bachelor's degree in Secondary Education major in Filipino and I earned my Master's Degree at the same Institution. I am also a Licensed Professional Teacher as I passed the Licensure Examination for Teachers last September 2017.

I have worked as a Filipino teacher for the past 7 years at San Beda College Alabang where I have consistently ensured that the teaching-learning process is effectively implemented. My extensive experience spans various grade levels, allowing me to adeptly handle both small and large classrooms while maintaining order and discipline inside and outside the learning environment. In pursuit of excellence, I regularly evaluate my student's performance through various forms of formative and summative assessments, and tailor my approach to cater to their individual needs.

In addition to my teaching experience, I have expertise in Developmental Editing and Content Language Editing. This honed my skills in shaping and refining raw manuscripts, working closely with authors and publishers. My passion for clarity and effective communication led me to excel in Content Language Editing, where I have diligently polished content to ensure its linguistic accuracy, consistency, and adherence to style guidelines. Through my experiences in these two editing disciplines, I have developed a keen eye for detail, a profound understanding of language nuances, and a commitment to upholding the highest editorial standards.

For your convenience, I have attached my curriculum vitae for your reference. I appreciate your consideration and look forward to the opportunity for an interview to discuss my qualifications in detail.

Sincerely,



Christine Joy A. Salapare, LPT, MAF
Applicant