



## COMPUTATION OF FINAL INDIVIDUAL RATING FOR ADMINISTRATIVE STAFF

Annex P

Name of Administrative Staff: **ELMERA Y. BANOC**

Particulars (1)	Numerical Rating (2)	Percentage Weight (3)	Equivalent Numerical Rating (2x3)
1. Numerical Rating per IPCR	4.96	70%	3.472
2. Supervisor/Head's assessment of his contribution towards attainment of office accomplishments	4.83	30%	1.449
TOTAL NUMERICAL RATING			4.921

TOTAL NUMERICAL RATING: 4.921


Add: Additional Approved Points, if any: \_\_\_\_\_

TOTAL NUMERICAL RATING: \_\_\_\_\_

FINAL NUMERICAL RATING \_\_\_\_\_

ADJECTIVAL RATING: Outstanding


Prepared by:

  
**ELMERA Y. BANOC**  
Name of Staff

Reviewed by:

  
**MARIA JULIET C. CENIZA**  
Department/Office Head

Recommending Approval:

  
**MARIA JULIET C. CENIZA**  
Director, ViCARP

Approved:

  
**MARIA JULIET C. CENIZA**  
Vice President for Research and Extension

**"Exhibit 8"**

**INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)**

I, **ELMER A. Y. BIANOC**, Education Research Assistant/VICARP, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to April 2022 and September to November 30, 2022

*[Signature]*  
**ELMER A. Y. BIANOC**

Education Research Assistant

Date: 12/9/2022

*[Signature]*  
**MARIA JULIET C. CENIZA**

Head of Unit/Office

Date: 12/9/22

MFC/P APs	Success Indicator	Task Assigned	Target	Rating					Remark
				Actual Accomplishment	Q1	E2	T3	A4	
Research Services	PI 1. Number of RDE news and features articles published	Write and published articles in VICARP FB page/VICARP Highlights	5	15	5	5	5	5.00	Articles on RAISE Program, VICARP External Evaluation, VICARP lead
	PI 2. Number of new and existing products labels produced	Layoued and re-layouted packaged products	3	5	4	5	5	4.67	Technosmart products
	PI 3. Number of tarpaulins edited and produced	Edited tarpaulins for events and promotions/virtual background	5	6	5	5	5	5.00	More on online posting
	PI 4. Number of beneficiaries served								
	Individuals	Facilitated and assisted clients who availed VICARP services, IEC materials and VSU products	1,500	2,900	5	5	5	5.00	Inquired, ask assistance via online (phone and emails)



	PI 4: Number of trainings/meetings assisted and facilitated	1. RDEI Agenda revisiting 2. RELAC Meeting 3. Top Management Meeting, 4. Symposium preparation Meetings 5. Inter-agency review meetings, 6. Stakeholders/project leaders meeting	3	7	5	5	5	5.00	
	PI 5: Percentage of participation as committee member		100%	100%	5	5	5	5.00	
	PI 6: Number of Rooms cleaned, maintained and monitored	Kept the entire Technomart and Pasalubong Counter clean (2 CRs, students cubicle and display areas)	3	3	4	5	5	4.67	
	PI 7: Other tasked assigned by the immediate supervisor	Acted on request as facilitators or documentors on various unheretify related activities/programs/projects and seminars	As requested	15	5	5	5	5.00	
	PI 8: Percentage of participation as core ddrc for VP, REI	Acted on the proper records keeping and retrieving of documents	100%	100%	5	5	5	5.00	
	PI 9: Percentage of participation as Knowledge management Cluster Coordinator and Science Communication Coordinator of VICARP and Project Staff of RAISE KIM Project	Acted as Knowledge Management Cluster Coordinator of VICARP	100%	100%	5	5	5	5.00	
<b>Sub-Total</b>								4.89	
<b>Total Over-all Rating</b>								4.96	
<b>Average Rating</b>								Outstanding	
<b>Subjective Rating</b>									
<b>Average Rating (Total Over-all rating divided by 4)</b>			4.96	Comments & Recommendations for Development Purpose:					
<b>Additional Points:</b>									
<b>Approved Additional points (with copy of approval)</b>			4.96						
<b>Final Rating</b>			Outstanding						
<b>Subjective Rating</b>									



Evaluated and Rated by:

  
MARIA JUAREZ CENZIZ, Ph.D.  
Director, PIC/IRP

Date: 12/9/22

Recommending Approval:

  
MARIA JUAREZ CENZIZ, Ph.D.  
Vice President for Research, Extension, and Innovation

Date: 12/9/22

Approved:

  
MARIA JUAREZ CENZIZ, Ph.D.  
Vice President for Research, Extension, and Innovation

Date: 12/9/22